

# **CITY COUNCIL**

## **Meeting Agenda**

### **REGULAR MEETING VIRTUAL MEETING**

**MONDAY, FEBRUARY 28, 2022**  
**at the conclusion of the COW Meeting**

The Regular Meetings of City Council are filmed and can be viewed LIVE while the meeting is taking place via the attached Zoom link and dial-in phone number, on Facebook and on BCTV MAC Channel 99 or at your convenience at <https://www.readingpa.gov/content/city-council-video>.

Due to COVID-19, the public is prohibited from physically attending the meeting. To attend the meeting via our virtual app, please log-in using the link or the dial-in phone number below. Please see the Public Comment Instructions on Page 2.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://readingpa.zoom.us/j/86732116305?pwd=RFBYTHZ4cmJdTBBody84M2dTNzllQT09>

Passcode: 525239

Or One tap mobile:

+13017158592,,86732116305#,,,,\*525239# US (Washington DC)

+13126266799,,86732116305#,,,,\*525239# US (Chicago)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 720 707 2699 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free)

Webinar ID: 867 3211 6305

Passcode: 525239

### **RULES FOR PUBLIC PARTICIPATION AT COUNCIL MEETINGS**

The Administrative Code, Section § 5-209 defines public participation at Council meetings.

1. Citizens attending Council meetings are expected to conduct themselves in a responsible and respectful manner that does not disrupt the meeting.
2. Those wishing to have conversations should do so in the hall outside Council Chambers in a low speaking voice.

3. Public comment will occur only during the Public Comment period listed on the agenda at the podium and must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Clapping, calling out, and/or cheering when a speaker finishes his comments is not permitted.
4. Citizens may not approach the Council tables at any time during the meeting.
5. Any person making threats of any type, personally offensive or impertinent remarks or any person becoming unruly while addressing Council may be called to order by the Presiding Officer and may be barred from speaking, removed from Council Chambers and/or cited.
6. Failure to abide by these regulations could result in your removal from Council Chambers and/or a citation. These regulations are meant to avoid disruptions at the meeting and they are not meant to interfere with public participation.

## **1. OPENING MATTERS**

### **A. CALL TO ORDER**

**B. INVOCATION:** Pastor Daniel Myers, Community Evangelical Church

### **C. PLEDGE TO THE FLAG**

### **D. ROLL CALL**

**E. EXECUTIVE SESSIONS:** There was an executive sessions on litigation after the February 28<sup>th</sup> COW.

## **2. PROCLAMATIONS AND PRESENTATIONS**

## **3. PUBLIC COMMENT – AGENDA MATTERS:**

*Due to COVID-19 the public speaking requirements have been modified. Comments posted in Zoom Chat and on Facebook are not considered public comment and a response may not occur.*

### **Public Comment Instructions:**

- To comment at a Regular Business Meeting, citizens can register by calling or emailing the City Clerk's Office by noon on the day of the regular meeting. Instructions to access the virtual meeting app or dial-in will be provided upon registration. Call 610-655-6205 or e-mail [council@readingpa.gov](mailto:council@readingpa.gov)
- Public comment for Regular Business meetings will also be accepted in writing by 4pm on the day of the meeting through an e-mail to [council@readingpa.gov](mailto:council@readingpa.gov). The message must clearly be marked as Public Comment. The comment received in writing will be read into the record at the Regular Meeting.
- Those wishing to provide in-person comment at a Regular Meeting in the Penn Room must register with the City Clerk no later than 4 pm on the day of the meeting by calling 610-655-6204 or emailing [council@readingpa.gov](mailto:council@readingpa.gov). The procedure to register to comment by

signing a registration sheet before the start of the regular meeting will be suspended until the meetings are fully opened with everyone gathering in Council Chambers.

- Public speaking rules adopted by Council allow those speaking on agenda matters to speak for 5 minutes and 3 minutes for non-agenda matters.

*All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any comment that is personally offensive or impertinent will not be read into the record. Comments on agenda matters are limited to 5 minutes in length and comments on non-agenda matters are limited to 3 minutes in length.*

#### **4. APPROVAL OF AGENDA & MINUTES**

**A. AGENDA:** Meeting of February 28, 2022

**B. MINUTES:** February 14<sup>th</sup> Regular meeting, the February 14<sup>th</sup>, 22<sup>nd</sup> and 23<sup>rd</sup> COW and February 22<sup>nd</sup> Nominations & Appointments Committee meeting summaries

#### **5. Consent Agenda Legislation**

*The Consent Agenda is designed to provide efficient approval of non-controversial legislation that does not require discussion/debate by giving approval via acclamation when the meeting agenda is approved. The President of Council will call Council's attention to the list of Consent Agenda legislation at the meeting before action is taken, which allows Council to remove a piece of legislation for separate consideration.*

**A. Award of Contract** – for Pagoda wall and stairs structural and geotechnical engineering, construction administration, active inspections and bid assistance to Johnson, Mirmiran and Thompson, Inc. (JMT), Cockeysville, MD, at the submitted price of \$643,097.00. There is \$1,000,000 for this project in the Capital Improvements Budget

**B. Resolution** – directing the City Solicitor to execute and submit the forms approving the Repository Bids for 337 Spring Garden St, 217 Pear St and 633 S 17<sup>th</sup> ½ St

**C. Resolution** – authorizing the actuarial valuation for 2022-23 from Conrad Siegel for the Police, Fire and Officers and Employees Pension Funds

**D. Resolution** – waiving the financial security requirement as per SALDO Section 515-309 for the Habitat for Humanity Buttonwood Gateway project

**E. Resolution** – authorizing the filing of a formal application and business plan for a RCAP Grant in the amount of \$7.5M on behalf of the Reading Baseball LP for the Firstenergy Stadium Renovations Project

**F. Resolution** – authorizing the engagement agreement between the CITY OF Reading and EducationWorks, Inc., for the creation of the City of Reading Climate Corps

## **6. ADMINISTRATIVE REPORT**

Attached

## **7. REPORT FROM OFFICE OF THE AUDITOR**

Attached

## **8. REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, & COMMISSIONS**

## **9. ORDINANCES FOR FINAL PASSAGE**

**A. Bill No. 106-2021** – amending the City Code Chapter 23 Part 1201 Downtown Revitalization Public Private Partnership ***Introduced at the December 13 regular meeting; tabled at the December 27, January 10, January 24, and February 14 regular meetings***

**B. Bill No. 5-2022** – amending the 2022 Position Ordinance as per the Mayor to reflect a change to the title of the position of Executive Assistant in the Mayor's Office to Special Assistant and to reflect an increase in the base salary of the Special Assistant position from \$53,000 to \$63,652.50 per annum ***Introduced at the December 27 regular meeting; tabled at the January 10, January 24, and February 14 regular meetings***

**C. Bill No. 13-2022** – authorizing the transfer of \$65,000 to the Council Budget from the General Fund fund balance to cover expenses associated with the 275<sup>th</sup> Anniversary for a 2 year period.

**D. Bill No. 14-2022** – authorizing the appropriation of \$4M for the construction of the new 9<sup>th</sup> and Marion Fire Station, from Fund 43 City Facilities Construction Fund 2022 Budget.

**E. Bill No. 15-2022** – authorizing the allocation of \$5M in ARPA funding for the 9<sup>th</sup> and Marion Fire Station.

**F. Bill No. 16-2022** – authorizing the City to agree to a Right-of-Way and Temporary Construction Easement with Berks County for the County's Spring Valley Road Bridge Replacement Project.

**G. Bill No. 17-2022** – approving settlement agreement pertaining to the outstanding loans related to the Book Bindery Building at 148 North Fourth Street

## **10. INTRODUCTION OF NEW ORDINANCES**

**A. Bill No.** – Amending the City Code Fee Schedule Section 212-116 as follows:

<b>Description</b>	<b>Fee</b>	<b>Ordinance No.</b>	<b>Code Citation</b>
Annual housing registration fee	\$100 per parcel		Sec. 308-103
Reduced fee due <b>by April 1<sup>st</sup></b>	\$90 per parcel		Sec. 308-104
Flat fee due <b>by May 1<sup>st</sup></b>	\$100 per parcel		Sec. 308-104
Surcharges for failure to submit annual housing renewal form and annual housing fee after <b>May 1<sup>st</sup></b>	\$150 per parcel		Sec. 308-104

**B. Bill** – amending City Code Chapter 576 Vehicles & Traffic Section 420 Parking Against the Traffic Flow by exempting vehicles parked in violation of this section due to winter weather conditions

**C. Bill** – amending City Code Chapter 576 Vehicles & Traffic Section 503 Sundays and Holidays Exempted by retitling the Section as Hours of Enforcement and Saturdays, Sundays and holidays excepted, adding Saturday to excepted enforcement and limiting the hours of parking zone enforcement to Monday through Friday from 8 am to 6 pm

**D. Bill** – amending the budget by allocating \$134,000 for the Reading Climate Corp. program.

**E. Bill** – amending the Budget Fund 47 ARP by allocating \$150,000 for consulting expenses.

**F. Bill** – amending Personnel Code 70-701 Salary Administration by increasing the salary ranges as follows:

(3) Chief of Police. The Chief of Police for the City of Reading shall be compensated at an annual salary of no less than \$80,000 and no more than ~~\$125,000~~ \$135,000.

(7) Community Development Director. The Director of the Department of Community and Economic Development for the City of Reading shall be compensated at a salary of no less than \$75,000 and no more than ~~\$110,000~~ \$120,000

**G. Bill** – authorizing the installation of an all-way Stop sign at the intersection of Buttonwood and North 2<sup>nd</sup> Street in accordance with City Code Section 576-213

**H. Bill** – authorizing the installation of an all-way Stop sign at the intersection of North 13<sup>th</sup> and Perry Street in accordance with City Code Section 576-213

## **11. RESOLUTIONS**

**A. Resolution** – appointing Beatriz Gonzalez to the Youth Commission, representing Council District 2

**B. Resolution** – appointing William Dorward to the Equal Business Opportunity Board

**C. Resolution** – appointing Charles Jones as an alternate to the Zoning Hearing Board

**D. Resolution** -

## **12. PUBLIC COMMENT – GENERAL MATTERS**

*Please see public speaking rules on second page*

## **13. COUNCIL BUSINESS/COMMENTS**

## **14. COUNCIL MEETING SCHEDULE**

### **Monday, February 28**

*Committee of the Whole – 5 pm*

*Regular Meeting – 7 pm*

### **Monday, March 7**

*Nominations & Appointments Committee – 4 pm*

*Committee of the Whole – 5 pm*

- *Public Safety, Finance, and HR reports*

### **Monday, March 14**

*Committee of the Whole – 5 pm*

*Regular Meeting – 7 pm*

### **Tuesday, March 15**

*ARPA Update – 5 pm*

## **15. ADJOURN**

**City of Reading City Council  
Regular Meeting  
February 14, 2020**

Council President Waltman called the meeting to order.

Due to COVID-19, the City changed the meeting format to a hybrid format with Council attending in-person at times and others attending virtually. In addition to providing the public with the ability to observe the Council meetings virtually, via telephone and view live on the BCTV MAC Channel 99 and Facebook Live, the Committee of the Whole and Regular Meetings will be shown in the Penn Room, on the first floor of City Hall – access the Penn Room using the doors on North 8<sup>th</sup> Street only. Public comment at regular meetings can occur virtually, in writing, via telephone or in-person in the Penn Room through Zoom. The meeting agendas are posted on the City's website 3 days prior to the meeting. All agendas include the Zoom meeting information (LINK and Dial In) to easily 'click and join' the meeting. Access meeting agendas at: [https://www.readingpa.gov/council\\_minutes\\_agendas](https://www.readingpa.gov/council_minutes_agendas).

The invocation was given by Pastora Lisa Pena, Iglesia Respiro y Liberacion de Dios.

All present pledged to the flag.

Executive sessions were held on litigation at the beginning of the January 31<sup>st</sup> COW, on litigation after the February 7<sup>th</sup> COW and on litigation after the February 14<sup>th</sup> COW.

**ATTENDANCE**

Council President Waltman  
Councilor Tyson, District 1  
Councilor Goodman-Hinnershitz, District 2  
Councilor Ventura, District 3  
Councilor Butler, District 4  
Councilor Reed, District 5  
Councilor Cepeda-Freytiz, District 6  
Council Solicitor M. Gombar  
City Auditor M. Rodriguez  
City Clerk L. Kelleher  
City Solicitor F. Lachat  
Acting managing director F. Denbowski

**PROCLAMATIONS AND PRESENTATIONS**

A commendation was issued recognizing Black History Month.

## **PUBLIC COMMENT**

Council President Waltman stated that there are (2) citizens who provided written public comment on non-agenda matters. Councilor Reed read the submissions from the following into the record. The full letters are attached.

**Josephina Encarnacion, of N 5<sup>th</sup> Street**, expressed the belief that our local government needs to eradicate the lack of diversity, inclusiveness, and equity and build a work culture within City Hall that ends discrimination and disparity.

**Otis Smith, of S 18<sup>th</sup> Street**, stated that a prohibition against parking against the flow of traffic was enacted in 2006. At the time the Police Chief stated that the ordinance would not be enforced during winter weather events in hilly areas like East Reading. However, the current Parking Authority is issuing parking tickets during winter events. He noted the difficulties people have parking on the steep inclines in East Reading neighborhoods during winter weather events.

## **APPROVAL OF THE AGENDA & MINUTES**

Council President Waltman called Council's attention to the agenda for this meeting, including the legislation listed under the Consent Agenda heading and the minutes from the January 24<sup>th</sup> Regular Meeting of Council, along with the summations of discussion from the January 24<sup>th</sup>, January 31<sup>st</sup>, and February 7<sup>th</sup> COWs and the February 7<sup>th</sup> Nominations meeting.

**The agenda for this meeting, including the Consent Agenda legislation, the minutes from the January 24<sup>th</sup> Regular Meeting of Council, and the summations of discussion listed were approved by acclimation.**

## **Consent Agenda**

*The Consent Agenda is designed to provide efficient approval of non-controversial legislation that does not require discussion/debate by giving approval via acclimation when the meeting agenda is approved. The President of Council will call Council's attention to the list of Consent Agenda legislation at the meeting before action is taken, which allows Council to remove a piece of legislation for separate consideration.*

**A. Award of Contract** – authorizing the purchase of 5 interview room camera system upgrades for the current system that has reached its end of its life cycle from Signalscape Inc., Cary NC, A GSA Federal Supply Service at the cost of \$39,644.99 in the Capital Budget

**B. Resolution 12-2022** – adopting and submitting to the DEP for its approval a Sewage Facilities Planning Module for 1325-41 Scott Street, a revision to the “Official Sewage Facilities Plan” of the municipality

**C. Resolution 13-2022** – adopting and submitting to the DEP for its approval a Sewage Facilities Planning Module for 916 N 9<sup>th</sup> Street, a revision to the “Official Sewage Facilities Plan” of the municipality

**D. Resolution 14-2022** – adopting and submitting to the DEP for its approval a Sewage Facilities Planning Module for 234 N. 4<sup>th</sup> Street (a.k.a Super Natural Foods III), a revision to the “Official Sewage Facilities Plan” of the municipality

**E. Resolution 15-2022** – adopting and submitting to the DEP for its approval a Sewage Facilities Planning Module for 650 Spring Street (a.k.a. Go-Puff Development), a revision to the “Official Sewage Facilities Plan” of the municipality

**F. Resolution 16-2022** – adopting and submitting to the DEP for its approval a Sewage Facilities Planning Module for 1700 and 1716 North 12<sup>th</sup> Street (Albright College Exeter Hall Dormitory), a revision to the “Official Sewage Facilities Plan” of the municipality

**G. Resolution 17-2022** – adopting and submitting to the DEP for its approval a Sewage Facilities Planning Module for 1010 Elm Street Daycare, a revision to the “Official Sewage Facilities Plan” of the municipality

**H. Resolution 18-2022** – authorizing the Solicitor to execute the forms to approve the Repository Bid for 631 S 17<sup>th</sup> ½ Street

**I. Award of Contract** – to Laura E. Reppert of MSH Productions LLC at \$2,500 per month to plan and organize the City’s 275<sup>th</sup> Anniversary Celebration for a 2 year period

**J. Award of Contract** – to Kentech Consulting INC. Kentech Consulting INC provides services which include checks of Social Media Content / Online Content posted by individuals at a cost of \$50 per applicant. Kentech is specifically tailored to Law Enforcement and currently provides services for Federal, State, and Local agencies all across the United States.

**K. Resolution 19-2022** – appointing Jeff Waltman to the BCAP Board with Brianna Tyson as alternate

**L. Resolution 20-2022** – appointing Donna Reed as liaison to the BCTV Board with Brianna Tyson as alternate

**M. Resolution 21-2022** – appointing Johanny Cepeda-Freytiz to the Blighted Property Review Committee with Brianna Tyson as alternate

**N. Resolution 22-2022** – appointing Donna Reed to the Conversion Therapy Board with Johanny Cepeda-Freytiz as alternate

**O. Resolution 23-2022** – appointing Melissa Ventura to the Diversity Board with Johanny Cepeda-Freytiz as alternate

**P. Resolution 24-2022** – appointing Jeff Waltman to the Downtown Revitalization Public Private Partnership with Johanny Cepeda-Freytiz and Donna Reed as liaisons

**Q. Resolution 25-2022** – appointing Marcia Goodman-Hinnershitz to the Environmental Advisory Council with Brianna Tyson as alternate

**R. Resolution 26-2022** – appointing Johanny Cepeda-Freytiz as liaison to the Human Relations Commission

**S. Resolution 27-2022** – appointing Jeff Waltman to the Local Redevelopment Authority

**T. Resolution 28-2022** – appointing Marcia Goodman-Hinnershitz to the Mt. Penn Preserve Council of Governments Board

**U. Resolution 29-2022** – appointing Marcia Goodman-Hinnershitz to the OPEB Board with Johanny Cepeda-Freytiz as alternate

**V. Resolution 30-2022** – appointing Donna Reed as liaison to the Planning Commission with Johanny Cepeda-Freytiz as alternate

**W. Resolution 31-2022** – appointing Donna Reed to the RATS Coordinating Committee with Jeff Waltman as alternate

**X. Resolution 32-2022** – appointing Marcia Goodman-Hinnershitz and Melissa Ventura to the Recreation Commission with Wesley Butler as alternate

**Y. Resolution 33-2022** – appointing Marcia Goodman-Hinnershitz, Johanny Cepeda-Freytiz to represent Council at joint meetings with the Reading School District with Wesley Butler as alternate

**Z. Resolution 34-2022** – appointing Donna Reed as liaison to the Shade Tree Commission

**AA. Resolution 35-2022** – appointing Donna Reed as liaison to the Stadium Commission

**BB. Resolution 36-2022** – appointing Melissa Ventura, Johanny Cepeda-Freytiz and Wesley Butler as Council liaisons to the Youth Commission

**CC. Resolution 37-2022** – appointing Marcia Goodman-Hinnershitz to the Audit Committee with Johanny Cepeda-Freytiz as alternate

**DD. Resolution 38-2022** – appointing Marcia Goodman-Hinnershitz to the Capital Planning Committee with Johanny Cepeda-Freytiz as alternate

**EE. Resolution 39-2022** – appointing Marcia Goodman-Hinnershitz to the Revenue Committee with Johanny Cepeda-Freytiz as alternate

**FF. Award of Contract** - for the free flowing potassium permanganate to Carus USA Peru, IL who is the second lowest bidder with total bid price of \$40,500.00. Carus was chosen over the lowest bidder due to the fact that the lowest bidder's material is too moist and clogs in the chemical feeder. The selected Bidder will not have a supply chain issue as they also manufacture the chemical whereas other bidders must get shipments from other companies. Therefore, the low bid of George S. Coyne Chemical is rejected as being not responsible under applicable law.

**GG. Award of Contract** - to Polydyne, Inc., Riceboro, GA the low bidder for Catonic Dry Polymer at a price of \$2.25/LB for approximately 60,000 pounds for conditioning domestic wastewater sludge for gravity belt thickening and belt filter press dewatering.

**HH. Resolution 40-2022** - appointing EMS Deputy Chief Michael Sninsky as one of the Deputy Emergency Management Coordinators

**II. Resolution 41-2022** – authorizing conditional offers of employment to the following Probationary Paramedics, effective March 1, 2022 to Cody Rosselli, Elizabeth Steffens, and Stacie Nein

**JJ. Award of Contract** - to 911 Safety Equipment LLC, Jeffersonville, PA to provide for the annual National Fire Protection Association (NFPA) required 3<sup>rd</sup> Party Inspections and repairs to Firefighter's Personal Protective Clothing (PPE). While the cost of the services may vary from year to year the total annual costs are not to exceed \$50,000.00 in any given year without further approval by Council. 911 Safety Equipment LLC is a PA COSTARS Vendor and the purchase is reflective of the COSTARS pricing.

## **ADMINISTRATIVE REPORT**

The acting managing director highlighted the written report attached to the agenda:

**FINANCE:**

- The Finance Department went live with the new general ledger/accounting system, Tyler Munis, on February 7th. City staff has begun utilizing the system for all 2022 transactions.
- The Finance Department's Information Technology Division completed 457 Help Desk tickets in January 2022.
- The IT Division also completed the installation of upgrades (minus two screens that are currently on backorder) to the video equipment in Council Chambers. Training for key City staff members is scheduled for Thursday, February 17th.
- The IT Division created new Council District maps for the City Clerk's Office
- The IT Division has purchased 50 additional Fortitokes for employee VPN access. In addition, docking stations were recently received and distributed to users for PC and notebook units.
- The Finance Department's Citizen Service Center, with the assistance of the Police Desk Sergeant, successfully tested various panic buttons/alarms.
- The CSC followed their shutdown procedures and protocols and are happy to report that it ran day-to-day operations smoothly during the last two weeks in January.
- The CSC mailed 2022 Business Privilege License reminders out, and staff has been busy processing renewals, payments, and out-of-business notifications.
- The Finance Department's Purchasing Department provided the following proposal deadline reminders:
  - As advertised, proposals for the Penn Square RPQ are due on February 18th. Walking tours are currently being scheduled with interested parties.
  - Proposals for design services for the Centre Park Revitalization Project are due on February 24th.

**FIRE:**

- In January, the Fire Department's Training Division provided the required CPR refresher course. In addition, they also receive training on the new Lucas devices that the 2020 Assistance to Fire grant purchased. The Lucas device delivers the CPR chest compressions mechanically. The new devices will be available on City ambulances soon.
- The 9<sup>th</sup> and Marion Fire Station project site work is progressing. Shoring around the perimeter was completed. Next, they will begin to pour the footers as weather permits.

**LIBRARY:**

- The Reading Public Library's main branch received a wonderful visit from Congresswoman Chrissy Houlahan and Mayor Moran on January 31st. Various services the library provides to the community were discussed during the visit. Also, the positive impact of funds from the American Rescue Plan, which enabled the library to provide covid testing services and digitize the Pennsylvania historical collection, was highlighted.
- The RPL completed an ARPA application for \$24,545. The funds will be utilized to curate a more diverse and inclusive collection of ebooks/audiobooks in Hoopla Flex. The focus of the new material will be from "Own Voices" and previously underrepresented authors and materials.

**POLICE:**

- The Reading Police Department's Reading Youth Academy has started its training sessions in partnership with the Olivet Boys and Girls Club. RPD continues to work with the Reading/Muhlenberg CTC to develop a pathway for Youth Academy cadets to enter a CTC program and become certified dispatchers.
- The RPD's Lt. Lillis received 100 gun locks. He will be taking them with him to various community events and promoting them on social media for residents to obtain and ensure firearms are secure from children.
- The RPD's Lt. Lillis is scheduled to speak to Kutztown University's Criminal Justice Club students on February 22nd.

- The RPD's Operation Cease Fire details and patrol activity continue underway. In January, six firearms were seized.

#### **PUBLIC WORKS:**

- Public Works successfully addressed recent winter storm events. Sewers Division staff has stepped in to assist the Streets Division staff with plowing, as needed.
- PW identified a damaged sewer lateral on a newly paved section of River Road. The sanitary lateral was damaged during an old storm line replacement. The repair has been completed, and the new storm line is in service. The roadway has also been resurfaced.
- PW staff is nearing the completion of tree trimming on South 4<sup>th</sup> Street, from Franklin Street to Bingaman Street.
- PW has begun planning efforts for the 2022 Great American Clean-up and Earth Day events. The event is scheduled for April 23rd. More details will be provided as they become available.

#### **AUDITOR'S REPORT**

City Auditor Rodriguez read the report attached to the agenda, in summary:

The following is an analysis of the revenue that the City has received over the last five years for these items:

- Per Capita Tax and Per Capital Tax-Prior Years;
  - Business Privilege Tax and Business Privilege Tax-Prior Years;
  - Business Privilege Licenses; and
  - Building and Trades – Revenue/Expense.
- In 2014, the fee for Per Capita Tax was increased from \$15 to \$30, and since then, this fee has remained the same. For every \$30 fee collected, \$20 goes to the City and \$10 goes to the School District. This fee must be paid by any residents of the City who are 18 years and older.

In 2021, the City budgeted a combined amount of \$450,000 for Per Capita Tax and Per Capital Tax-Prior Years. And as of December 31, a total of \$538,229.48 in revenue has been received, which has already exceeded the 2021 annual budget by about \$88,000. When comparing amounts recorded over the last five years for Per Capita Tax and Per Capital Tax-Prior Years, the revenue recorded in 2021 is very consistent with the amounts collected over the previous two years, although the highest combined revenue amount received during this period occurred in 2020, when the City Collected about \$562,000. For fiscal year 2021, the Administration, per the City Auditor's non-binding budget recommendations, opted to increase the line item of Per Capital Tax-Prior Years from \$60,000, which had been budgeted in 2020, to \$200,000. And as of December 31, 2021, this budgeted amount has been exceeded as \$241,208.37 has already been collected.

- Business Privilege Tax and Business Privilege Tax-Prior Years are the fees that the City charges business owners. These fees vary from 1.0% to 2.25% of the total gross amounts, according to the services that are provided.

As of December 31, 2021, the City collected about \$1.86 million in revenue for these line items. This has already exceeded the 2021 budget target by \$398,631.18. When comparing amounts recorded over the last five years, the total revenue collected for Business Privilege Tax and Business Privilege Tax-Prior Years has again been very consistent for the last three years, but the highest amount for this five-year period was recorded in 2018, when the City collected over \$2 million. Compared to the 2020 budget variance of negative \$222,688, fiscal year 2021 is showing a significant positive variance because a much lower combined revenue amount was budgeted in 2021.

- Business Privilege License is a \$50 annual fee that business owners pay in order to conduct business in the City of Reading. For 2021, the Administration budgeted \$280,000 in revenue for this line item. And as of December 31, \$286,163.90 has been collected, which is \$20,689.90 greater than the amount collected in 2020 for the same period. The highest amount collected during the last five years occurred in 2019, when the City collected about \$309,000 of revenue for Business Privilege License.
- As of December 31, 2021, the Department of Building and Trades has recorded about \$1.4 million in revenue and about \$1.1 million in expenditures. And the year ended with A surplus of \$296,905.77. (See Table #4)

Please note that all revenue amounts referenced above and which have been recorded as of December 31, 2021 are unaudited and subject to change. Any revenue received within the first two months of this year for these items will be accrued to fiscal year 2021.

Councilor Reed thanked the Auditor for the detailed report she provides at each meeting and for her performance as the elected Auditor.

REPORT FROM DEPT. DIRECTORS, BOARDS, AUTHORITIES, & COMMISSIONS

Ernest Schlegel, Chair of the Reading Redevelopment Authority (RRA), stated that the RRA Board members serve through appointment by the Mayor and City Council and the Board had nearly a 100% attendance record for the meetings in 2021. The Board worked within the adopted budget and cut insurance expenses by \$77K by discontinuing insurance on parcels no longer owned by the RRA and transferring slivers of sidewalk, grass patches, etc. to the adjoining property owners.

Mr. Schlegel noted that development conditions are very favorable and the Authority plans to capitalize on issues that are important to the economic success of the downtown, including availability of parking for new businesses, how city-owned properties can best be used or redeveloped to catalyze economic development, ensuring that projects are well-designed and contribute to the overall look and vibrancy of the city. He highlighted the following projects:

- **301 Washington Street and 124 N. 4th Street** - Spak Group is in the final stages of creating a partnership to begin redevelopment at both properties creating a combined total of 54 residential units and 2 commercial spaces of approximately 4,000 square feet of space by utilizing the existing structures. The combined costs of these projects is approximately \$8,000,000 and these projects should begin in 2022.
- **Buttonwood Gateway West** - Delaware Valley Development Company broke ground on the Buttonwood Gateway West project in May 2021. This marginalized neighborhood, in the Gordon and Tulpehocken Street area, will have 46 rental units and one unit for the manager. Rents will range from \$800 to \$900 for 2BR unit and \$900 to \$1,000 for 3BR units. There are also handicap accessible units that are targeting extremely low-income households. The total development cost is approximately \$16,200,000.
- **1404 Fairview St** - \$127,000 in HOME funding has been secured for the rehab of 1404 Fairview Street.
- **638-640 Schuylkill Avenue** - RRA is in the final stages of completing eminent domain and will move forward with rehab of these properties.
- **Courtyards in the 600 and 800 blocks of Penn Street** – will be rehabbed using approximately \$750K in grant funding. Construction should begin this summer.

**Mr. Schlegel stated that a Steering Committee has been assembled by the Authority, the City, the County and the School District to develop a land banking ordinance for the Authority.**

Councilor Cepeda-Freytiz inquired about the completion of the Buttonwood Gateway project and the contact information for those wishing to reside in that neighborhood. Mr.

Schlegel stated that the project should be completed this summer and he will provide the contact information separately.

Councilor Goodman-Hinnershitz thanked the Authority for their work and for starting the land banking initiative.

Councilor Tyson inquired about the meaning of “marginalized”. Mr. Schlegel noted that the term can be applied to an underserved neighborhood or those without access to affordable housing. He again noted the price points for the units in the Buttonwood Gateway area.

Councilor Reed stated that the City considered land banking about eight (8) years ago but the initiative was discontinued when certain political agendas came into play. She expressed hope that land banking handled by the Authority will be apolitical. Mr. Schlegel expressed the belief that there are very capable people assigned to this Steering Committee and that he expects a good outcome.

Council President Waltman thanked Mr. Schlegel for his report and invited him back to a Committee of the Whole meeting for a deeper discussion.

## ORDINANCES FOR FINAL PASSAGE

**A. Bill No. 106-2021** – amending the City Code Chapter 23 Part 1201 Downtown Revitalization Public Private Partnership ***Introduced at the December 13 regular meeting; tabled at the December 27, January 10, and January 24 regular meetings***

Councilor Goodman-Hinnershitz moved, seconded by Councilor Reed, to table Bill No. 106-2021.

Bill No. 106-2021 was tabled by the following vote:

Yeas: Butler, Cepeda-Freytiz, Goodman-Hinnershitz, Reed, Tyson, Ventura,  
Waltman, President - 7  
Nays: None - 0

**B. Bill No. 5-2022** – amending the 2022 Position Ordinance as per the Mayor to reflect a change to the title of the position of Executive Assistant in the Mayor’s Office to Special Assistant and to

reflect an increase in the base salary of the Special Assistant position from \$53,000 to \$63,652.50 per annum ***Introduced at the December 27 regular meeting; tabled at the January 10 and January 24 regular meetings***

Councilor Goodman-Hinnershitz moved, seconded by Councilor Cepeda-Freytiz, to table Bill No. 5-2022.

Bill No. 5-2022 was tabled by the following vote:

Yeas: Butler, Cepeda-Freytiz, Goodman-Hinnershitz, Reed, Tyson, Ventura, Waltman, President - 7  
Nays: None - 0

**C. Bill No. 7-2022** – amending City Code Chapter 576 Part 9 Snow and Ice Emergency primarily regarding snow removal in the downtown ***Introduced at the January 10 meeting; tabled at the January 24 regular meeting***

Councilor Cepeda-Freytiz moved, seconded by Councilor Ventura, to enact Bill No. 7-2022.

Bill No. 7-2022 was enacted by the following vote:

Yeas: Butler, Cepeda-Freytiz, Goodman-Hinnershitz, Reed, Tyson, Ventura, Waltman, President - 7  
Nays: None - 0

**D. Bill No. 11-2022** - amending City Code Chapter 180 Entitled “Construction Codes”, Part 8 entitled “International Building Code”, Section 802 entitled “Amendments”, Letter J. entitled “International Building/Fire Prevention Code Board of Appeals” Article 2 entitled “Membership”, Sections 2.3 entitled “Members” And 2.4 entitled “Qualifications” by allowing the participation of sitting HVAC, Electrical Examining Board and Plumbing Board of Examiners members to also serve on the International Building/Fire Board of Appeals ***Introduced at the January 24 regular meeting***

Councilor Reed moved, seconded by Councilor Cepeda-Freytiz, to enact Bill No. 11-2022.

Bill No. 11-2022 was enacted by the following vote:

Yeas: Butler, Cepeda-Freytiz, Goodman-Hinnershitz, Reed, Tyson, Ventura, Waltman, President - 7  
Nays: None - 0

**E. Bill 12-2022** - amending City Code Chapter 70 Personnel, Part 5 Leave, Vacations and Holidays, Section 70-502 Holidays, Letter A by adding Juneteenth, as attached ***Introduced at the January 24 regular meeting***

Councilor Cepeda-Freytiz moved, seconded by Councilor Goodman-Hinnershitz, to enact Bill No. 12-2022.

Bill No. 12-2022 was enacted by the following vote:

Yeas: Butler, Cepeda-Freytiz, Goodman-Hinnershitz, Reed, Tyson, Ventura, Waltman, President - 7  
Nays: None - 0

## INTRODUCTION OF NEW ORDINANCES

Councilor Goodman-Hinnershitz read the following ordinances into the record:

**A. Bill** – authorizing the transfer of \$65,000 to the Council Budget from the General Fund to cover expenses associated with the 275<sup>th</sup> Anniversary for a 2 year period.

**B. Bill** – authorizing the appropriation of \$4M for the construction of the new 9<sup>th</sup> and Marion Fire Station, from Fund 43 City Facilities Construction Fund 2022 Budget.

**C. Bill** – authorizing the allocation of \$5M in ARPA funding for the 9<sup>th</sup> and Marion Fire Station.

**D. Bill** – authorizing the City to agree to a Right-of-Way and Temporary Construction Easement with the Berks County for the County's Spring Valley Road Bridge Replacement Project.

**E. Bill** – approving settlement agreement pertaining to the outstanding loans related to the Book Bindery Building at 148 North Fourth Street

## RESOLUTIONS

**A. Resolution 42-2022** – reappointing Cecile Grimshaw to the Reading Area Water Authority

**B. Resolution 43-2022** – appointing Dale Eisenhofer to the HVAC Board

**C. Resolution 44-2022** – reappointing Kathryn Cobb-Holmes to the Human Relations Commission

**D. Resolution 45-2022** – appointing Peter Rye to the Planning Commission

**Councilor Cepeda-Freytiz moved, seconded by Councilor Goodman-Hinnershitz, to adopt Resolution Nos. 42-45 - 2022.**

Councilors Goodman-Hinnershitz and Cepeda-Freytiz noted the skills and strengths of those being appointed and reappointed this evening.

**Resolutions 42-45-2022 were adopted by the following vote:**

**Yeas – Butler, Cepeda-Freytiz, Goodman-Hinnershitz, Reed, Tyson, Ventura, Waltman, President - 7**  
**Nays: None 0**

### **COUNCIL COMMENT**

Councilor Cepeda-Freytiz thanked those who submitted public comment. She noted the opening of two (2) new District 6 businesses – The Great American Creamery at 645 Penn Street and the Frontline Barbershop in the former Bieber building at 3<sup>rd</sup> and Court Streets. She wished everyone a Happy Valentine’s Day.

Councilor Goodman-Hinnershitz also thanked those who submitted written public comment, especially about the parking ticket issue in East Reading. She noted the need to address this issue permanently. She provided an update on the Olympics and the extraordinary United States athletes.

Council President Waltman announced the upcoming meeting schedule.

**Councilor Reed moved, seconded by Councilor Cepeda-Freytiz, to adjourn the regular meeting of Council.**

*Respectfully submitted by Linda A. Kelleher CMC, City*

*Clerk*

**Josephina Encarnacion, MBA, MSHRM**  
**1155 N 5<sup>th</sup> Street, Reading, PA 19601**  
**Monday, February 14, 2022**

City Council Members,

The story of discrimination against women keeps repeating itself in the City of Reading Government. Five years ago, I was put on administrative leave and then fired for having my own business, and Rocio Encarnacion (twin sister) also was put on leave and fired. How many more women must go through the same discriminatory and disparity treatment? This is evidence of pushing disparity treatment under the rug hoping that people won't notice, but the carpet has enormous lumps. The City of Reading has become an unsafe and fear-based workplace for women in leadership positions.

For discrimination to stop, we must stop the tolerance of such behavior and practices, which is now a work culture of the City of Reading. The disparity treatment seems to be a repetitive cycle from one administration to the next. This government needs to eradicate the lack of diversity, inclusiveness, and equity in the work environment. Leadership and employees should attend regular training about what discrimination is, what sexual harassment is, who should file a report, what to do if they witness discriminatory behavior and who will be handling the investigation. Leadership needs to be able to respond to complaints of discrimination appropriately. Most importantly, the workplace culture needs to change to diversity, equity, and inclusion, which should be a part of the City's processes, policies, and procedures.

There's no shortage of discussion about the lack of diversity and inclusion in the City of Reading, especially in leadership positions. But solutions to the diversity problem and ways to combat implicit bias are more complex. Stop using our gender and our Latino culture as tokenism in the workplace. It has become evident how our Latino culture and women have only been used to create the appearance of diversity and inclusiveness in this government setting. Yet, we are shut down when we speak of unfair treatment.

It would be best to incorporate core values that speak diversity, inclusion, and equity for all. Many may say we should practice the golden rule, 'Treat others as you want to be treated,'; but there's a platinum rule, 'Do unto others as they would want to be done to them.' You must create a space where females and diverse background employees feel empowered and safe to say how they want to be treated without the fear of retaliation.

Respectfully submitted,  
Josephina Encarnacion, MBA, MSHRM

**From:** Michelle Smith  
**Sent:** Monday, February 14, 2022 11:22 AM  
**To:** Linda Kelleher <Linda.Kelleher@readingpa.gov>  
**Subject:** Public Comment for tonight's meeting  
Council,

In 2006, Council enacted Ordinance 21-2006 prohibiting parking against the flow of traffic. The violation is now \$100 per incident.

Residents of East Reading voiced concerns at the time this ordinance was enacted due to the neighborhood's steep hills and narrow streets.

At the time, the Reading Police Chief stated that exception would be made for icy and snowy conditions and no tickets were issued for several years. Fast forward to present (and beginning in 2020). Although subsequent Police Chiefs continue to allow the exception, the Parking Authority does issue tickets.

Tickets issued by RPA have been rescinded when RPA was contacted. The reasoning is always that there's a new enforcement officer who doesn't know about the exception.

The most recent incident occurred on Saturday, January 29. My daughter arrived home from work at approximately 6:00 am. At the time, it was dark, still snowing, and our street had yet to be addressed by Public Works. She carefully drove down S 18<sup>th</sup> St and parked safely against the flow of traffic. Anything else would have resulted in significant damage to both her vehicle and others'.

A ticket was issued at 7:46 am.

Although there were two other vehicles parked near her and also parked against the flow of traffic since the evening prior in preparation for the snow, those vehicles were NOT ticketed. Those other two vehicles remained parked against the flow of traffic until the following Tuesday.

As a side note, during spring and summer months, there are many visitors to our local park who routinely park against the flow of traffic but do not receive tickets when reported so as not to upset visitors.

In order to ensure that this situation does not continue to happen during future weather events, I am requesting that this exception be added to the regulations to provide clarity.

Please feel free to contact me with questions or to discuss the issue further.

Sincerely,

Otis Smith  
232 S 18<sup>th</sup> St  
610-507-7986



## AGENDA MEMO

DEPARTMENT OF ADMINISTRATIVE SERVICES

**TO:** City Council  
**FROM:** Tammi Reinhart, Purchasing Coordinator  
**PREPARED BY:** Tammi Reinhart, Purchasing Coordinator  
**MEETING DATE:** February 28, 2022  
**AGENDA MEMO DATE:** February 17, 2022  
**RECOMMENDED ACTION:** Awarding of Contract for Pagoda Wall and Stairs Structural and Geotechnical Engineering

### RECOMMENDATION

The recommendation is to award the contract to Johnson, Mirmiran and Thompson, Inc. (JMT), 40 Wight Ave, Cockeysville, MD 21030, at the submitted price of \$643,097.00.

### BACKGROUND

The City solicited proposals from qualified Consultant/Construction Manager firms for engineering, project and construction management to include, but is not limited to, the construction administration, active inspections and bid assistance for the Pagoda Wall and Stairs for the structural and geotechnical engineering and construction project.

The services listed below include, but are not limited to, the following for this Project:

1. Site Work – Review and Manage Geotechnical Soils Report – Phase I Report and Review with PA DEP to ensure that all applicable environmental concerns or conditions are addressed.
2. Ensure that any and all applicable Federal, State and City Laws, Codes and Ordinances are met
3. Ensure that any and all historical reviews and requirements are addressed.
4. Provide and manage the Design, Bidding and Construction schedules with bi-weekly updates.
5. Review and manage the design and construction cost. Must provide value engineering to ensure it stays within the City's required budget.
6. Review and manage all special inspections for Soils Engineer, concrete testing, rebar placement, structural steel bolting, railings, weldings, etc.
7. Review and manage the schedules and reviews of the shop drawing process for entire project (the design phase through and including the construction phase).

8. Review and manage all requests for information, track and schedule deadlines for all RFI responses.
9. Review and manage all change orders from the Contractor.
10. Review the construction contracts.
11. Handle the construction closeout.
12. Meet with the City's and Department's representatives in accordance with a schedule that is to be determined to ensure that the City's vision is being met.
13. Provide bi-monthly design and construction meetings during all phases of the project.
14. Review the contracts with the City representatives.
15. Handle any and all construction administration services that are normally provided for the project.
16. Accompany the City and/or Department representative to any and all public meetings and hearings.

#### **BUDGETARY IMPACT**

The Department of Public Works has confirmed there are sufficient funds in budget account code 34-07-74-4801 for this contract. There is \$1,000,000 for this project in the Capital Improvements Budget (34-07-74-142).

#### **PREVIOUS ACTION**

None.

Drafted by	City Clerk
Sponsored by/Referred by	City Council
Introduced on	2-28-21
Advertised on	N/A

## **RESOLUTION NO. \_\_\_\_-2022**

NOW THEREFORE, The Council of the City of Reading hereby resolves as follows:

In accordance with Administrative Code Section 5-810 City Council authorizes and directs the City Solicitor to execute, under the seal of the City of Reading, attested to by the City Clerk, an acknowledgment form APPROVING the bids made at the Berks County Tax Claim Repository Tax Sale for the following properties:

<b>Sale #</b>	<b>Property Address</b>	<b>Bid Amount</b>	<b>Delinquency</b>	<b>Years Owned</b>	<b>Bidder</b>
16-02161	337 Spring Garden	\$1,800	\$4,316.50	8	Fabiana Bragaleal
16-06440	215 Pear	\$500	\$3,118.70	7	AT Freeman LLC
15-16187	633 S 17 <sup>th</sup> ½	\$510	\$1,691.20	9	Kevin Martin

And furthermore City Council authorizes and directs the City Solicitor to execute, under the seal of the City of Reading, attested to by the City Clerk, an acknowledgment form

REJECTING the bids made at the Berks County Tax Claim Repository Tax Sale for the following properties:

NONE

Adopted by Council February\_\_\_\_, 2022

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President of Council

Attest:

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City Clerk

Drafted By: Finance  
Referred by: Jamar Kelly  
Introduced on: 02/28/2022  
Advertised on:

RESOLUTION NO. \_\_\_\_\_ 2022

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS  
FOLLOWS:

Authorizing the acceptance of the 2021 Actuarial Valuation results with mortality table changes as recommended by our Actuary - Conrad Siegel, for the City of Reading Police Pension Plan, Firemen's Pension Fund and Officer's and Employees' Pension Plan.

Adopted by Council \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

Drafted by  
Sponsored by/Referred by  
Introduced on  
Advertised on

Law Department  
Mayor  
February 22, 2022  
N/A

**RESOLUTION NO. \_\_\_\_\_-2022**

**RESOLUTION WAIVING THE FINANCIAL SECURITY FOR MUNICIPAL  
IMPROVEMENTS RELATED TO THE HABITAT FOR HUMANITY GATEWAY  
IMPROVEMENT**

**WHEREAS**, Section 515-309 of the City's Subdivision and Land Use Ordinance (SALDO) requires a financial security of 110% of the cost of a land development project;

**WHEREAS**, Section 515-309 the Planning Commission and City Council may waive said requirement;

**WHEREAS**, given Habitat for Humanity's status as a nonprofit organization dedicated to providing low cost housing for those in need a waiver is in the public interest;

**WHEREAS**, Habitat for Humanity proposing to build four (4) sets of residential duplexes, totaling eight dwelling units, the City of Reading allotted under the HOME Improvement program HUD funds in the amount of \$1,548,992.

**WHEREAS**, a portion of the allotted funds will be assigned to curb and sidewalk in addition to necessary site improvement as conditioned in the Final approved plan No. HFH-REA-01 dated March, 31<sup>st</sup>, 2021 and as revised May, 4<sup>th</sup>, 2021.

**WHEREAS**, Habitat for Humanity will be required to sign an agreement guaranteeing the completion;

**THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:**

The financial security required under Section 515-309 of the SALDO is waived for the Habitat for Humanity Buttonwood Gateway project.

Adopted by Council \_\_\_\_\_, 2022

\_\_\_\_\_  
Jeffrey Waltman, President of Council

Attest:

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City Clerk

**CITY OF READING  
BERKS COUNTY, PENNSYLVANIA**

**RESOLUTION**

NO. \_\_ 2022

**A RESOLUTION OF THE COUNCIL OF THE CITY OF READING, BERKS COUNTY, PENNSYLVANIA AUTHORIZING THE FILING OF A FORMAL APPLICATION AND BUSINESS PLAN FOR A REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM GRANT IN THE AMOUNT OF SEVEN MILLION FIVE HUNDRED THOUSAND DOLLARS (\$7,500,000.00) ON BEHALF OF THE READING BASEBALL LP FOR THE FIRSTENERGY STADIUM RENOVATIONS PROJECT IN THE CITY OF READING, BERKS COUNTY, PENNSYLVANIA.**

**WHEREAS**, Reading Baseball LP received notification from the Commonwealth of Pennsylvania (hereinafter, the "Commonwealth") on December 6, 2021 of a Redevelopment Assistance Capital Program (hereinafter, "RACP") grant award of Seven Million Five Hundred Thousand Dollars (\$7,500,000.00) to support the FirstEnergy Stadium Renovation in the City of Reading, Berks County (hereinafter, the "Project"); and

**WHEREAS**, the City of Reading (hereinafter the "City") is supportive of the Project and believes it to be beneficial to the overall community and economy; and

**WHEREAS**, the City desires to serve as the Applicant and Grantee as part of the RACP Grant application, approval, and administration processes; and

**WHEREAS**, Reading Baseball LP (hereinafter, "Sub-Grantee"), the developer of the Project, will serve in the role of Sub-Grantee for the purposes of effectuating the Project and administering the RACP Grant; and

**WHEREAS**, the RACP Application and Business Plan (hereinafter, "Application") for the RACP grant funds requires a resolution enacted by the City authorizing the filing of the Application, describing the Project, and identifying the grant amount.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the City of Reading as follows:

1. The foregoing recitals are incorporated herein and made an essential part hereof, as though fully set forth herein.
2. The City supports the RACP grant funding in the amount of Seven Million Five Hundred Thousand Dollars (\$7,500,000.00) to be used to advance the Project.
3. The City agrees to serve as the Applicant and Grantee for the Application and to receive RACP funds for use in effectuating the development of the Project.
4. The City will work with the Sub-Grantee and its selected consultant(s) to ensure that the administrative requirements of the RACP Grant are satisfied, including the completion and submission of the Application.

5. The City will enter into a mutually agreeable Cooperation Agreement with the Sub-Grantee, outlining the roles and responsibilities of the Grantee and Sub-Grantee, including the Sub-Grantee's responsibility to provide all interim financing and match funding necessary to complete the Project and to realize the full benefit of the RACP award.
6. The City hereby designates the Grants Coordinator and Finance Director as the officials authorized and directed to take any and all actions necessary and/or desirable to effectuate the RACP grant, including, but not limited to, the execution and submission of the Application and any other documents necessary and/or desirable to effectuate receipt of the RACP funds.
7. The provisions of this Resolution are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid, unlawful or unconstitutional, by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or part of this Resolution.
8. This Resolution shall take effect immediately upon its passage and adoption.
9. All other resolutions or parts of resolutions inconsistent herewith are hereby repealed.

IN WITNESS WHEREOF, we, officers of the City of Reading, Berks County, Pennsylvania, have hereunto set our hands and seal of the City, duly attested this \_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF READING**

\_\_\_\_\_  
Jeffrey S. Waltman Sr., President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher CMC, City Clerk

Drafted by: Law Department  
Sponsored/Referred by: Mayor of Reading  
Introduced on:  
Advertised on:

**RESOLUTION NO. \_\_\_\_\_ 2022**

**AUTHORIZING THE ENGAGEMENT AGREEMENT BETWEEN THE CITY OF  
READING AND EDUCATIONWORKS, INC., FOR THE CREATION OF THE CITY  
OF READING CLIMATE CORPS**

WHEREAS, the City of Reading enters into an engagement with EducationWorks, Inc., the operator of PowerCorpsPHL, a City of Philadelphia initiative; and

WHEREAS, PowerCorpsPHL was designed and launched in 2013 to implement the City of Philadelphia's environmental stewardship initiatives as well as the City's youth workforce development and violence prevention priorities; and

WHEREAS, PowerCorps PHL corps members serve on projects that address environmental priorities and stewardship of public spaces; and

WHEREAS, PowerCorps PHL further works with alumni of the corps to support their transition from service to employment, post-secondary education, or continued national service; and

WHEREAS, by entering into an engagement with EducationWorks, Inc., the City of Reading likewise seeks to implement environmental stewardship projects within the City of Reading, and enrich the lives of program participants, through the creation of the Reading Climate Corps.

NOW, THEREFORE, BE IT RESOLVED, that the City of Reading Council authorizes the agreement with EducationWorks, Inc., the operator of PowerCorpsPHL, for the purpose of creating and implementing the Reading Climate Corps; and

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

**Attest:**

\_\_\_\_\_

City Clerk

\_\_\_\_\_  
President of Council

PowerCorpsPHL Memorandum of Understanding: March 2022-February 2023

An agreement between the City of Reading Public Works and EducationWorks Inc. in regard to a local *Civilian Climate Corps* managed by the EducationWorks program PowerCorpsPHL:

#### PowerCorpsPHL Contact

Julia Hillengas  
Co-Founder & Executive Director  
PowerCorpsPHL, Operated by EducationWorks Inc.  
990 Spring Garden  
Philadelphia, PA 19123  
484-380-5616  
[juliahillengas@educationworks.org](mailto:juliahillengas@educationworks.org)

#### City of Reading Contact

The Honorable Eddie Morán  
Mayor, City of Reading  
815 Washington St.  
Reading, PA 19601  
\*\*\*\*\*  
Bethany Ayers Fisher  
Sustainability Manager  
City of Reading Public Works  
Department  
503 N. 6<sup>th</sup> St.  
Reading, PA 19601  
610-655-6320  
[Bethany.ayers-fisher@readingpa.gov](mailto:Bethany.ayers-fisher@readingpa.gov)

**Commented [BA1]:** Should probably be Kyle and Abe or Fred

**Commented [BA2R1]:**

#### OVERVIEW

City of Reading enters into this agreement with EducationWorks Inc., the operator of PowerCorpsPHL, a City of Philadelphia initiative funded by the Governor & Mayor Initiative AmeriCorps Competitive grant.

**Commented [BA3]:** We need to decide COR as a whole or Public Works

PowerCorpsPHL was designed and launched in 2013 to address the City's environmental stewardship initiatives as well as the City of Philadelphia's youth workforce development and violence prevention priorities. Partnering with EducationWorks and various recruitment partners, PowerCorpsPHL annually enrolls 100-150 disconnected young people to serve full-time for 4-10 months as AmeriCorps members. While in service, PowerCorpsPHL corps members serve on projects that address environmental priorities and stewardship of public spaces. Additionally, PowerCorpsPHL works with alumni to support their transition from AmeriCorps service to employment, post-secondary education, or continued national service.

PowerCorpsPHL proposes to engage a Pilot Cohort of 10 young adults, ages 18-26, in six months of service (28 weeks). During that term they will complete at least fifteen (15) service projects, consisting of 780 service hours per Corps member as selected by the Sustainability Manager, and connect 70% of program graduates to meaningful employment, post-secondary enrollment, and/or continued national service.

#### CITY OF READING and CITY OF READING PUBLIC WORKS AGREES TO:

- Work with PowerCorpsPHL, directly and through engagement of affiliated partners in and around the City of Reading, to mutually identify a total of at least 780 hours of service to be completed by AmeriCorps members with a 6-month period from the Spring to Fall season

- Provide orientation, training, and demonstrations to PowerCorpsPHL crews
- Maintain consistent contact with and support a local Program Manager employed by PowerCorpsPHL for matters regarding service project identification and planning, corps member professional development, and career pipeline engagement for program participants
- Assist to a reasonable extent in identifying or providing logistical supports necessary to perform the agreed upon service including but not limited to: identifying facilities with access to water, restrooms, and shelter near project sites; obtaining any permits needed to perform work on designated space; providing support of City assets such as heavy equipment or expertise when necessary to complete projects
- Ensure AmeriCorps members are not engaged in, nor asked to be engaged in, AmeriCorps Prohibited Activities (see attachment)
- Ensure AmeriCorps members are not used to displace City of Reading staff or union workers
- Provide orientation to the relevant City of Reading departments, assets, personnel and goals for the PowerCorpsPHL staff coordinating the program
- Work with PowerCorpsPHL to adapt program policies and procedures that align with the local City service partners
- Assist PowerCorpsPHL to a reasonable degree in funding or acquiring a vehicle that can transport the crew of 10 program participants and Crew Leader as well as basic tools or equipment, estimated at a value of \$35,000 (see attached budget)

#### Financial Responsibility

The City of Reading will provide additional funding necessary to support the following, valued at \$134,000 (see attached budget for additional details):

- 27.3% of the salary and benefits for 1 full-time local Project Manager
- Stipend and benefits (FICA & Workers Compensation) for five (5) AmeriCorps members
- Fuel and insurance for seven (7) months of passenger and cargo van use

#### **POWERCORPSPHL, OPERATED BY EDUCATIONWORKS INC., AGREES TO:**

- Manage all aspects of program administration and implementation including: hiring and managing local staff members; collecting data and reporting to necessary funders and stakeholders; adhering to the agreed upon program timeline; and ensuring that the program meets all agreed upon objectives within said timeline
- Apply for, manage, and report on the federally funded AmeriCorps slots through which the Corps members will be enrolled and funded
- Ensure that the City of Reading and affiliated service partners have a clear understanding of the essential components and realistic expectations of the program and service experience
- Specifically, the two staff hired to operate the program locally will be responsible for the tasks defined below:

The Program Manager will:

- Coordinate communication and information flow between PowerCorpsPHL, City of Reading staff and affiliated service partners in the Greater Reading Area
- Work with City of Reading and other service partners to identify service activities and locations that meet program objectives
- Coordinate with City of Reading staff to connect service work to ongoing Department projects
- Manage a schedule of service delivery based on priority, feasibility, and timing in collaboration with the City of Reading and affiliated service partners
- Arrange and/or provide training on *hard skills* safety and technical training and *soft skills* basic professional development as needed for AmeriCorps members to complete their service work
- Manage the Crew Leader position who will supervise the crew in the field
- Acquire the necessary work-related tools, materials, and equipment for service delivery
- Provide a safe environment that adheres to all workforce laws and regulations and comply with all safety measures outlined by the program
- Specify site-specific policies, procedures, and expectations
- Coordinate with City of Reading and service partners to provide accommodations for crews during inclement weather and, where feasible, indoor service projects
- Provide data related to service projects monthly including, but not limited to, number of acres impacted, location of projects, number of plantings, and amount of debris removed and/or recycled

The PowerCorpsPHL Crew Leader will:

- Provide direction to and supervision of AmeriCorps members while on-site
- Support AmeriCorps members in meeting service expectations including safety and technical protocols
- Support AmeriCorps members in meeting program requirements
- Record attendance daily and approve AmeriCorps members' timesheets weekly
- Track and record service work completed
- Manage and transport tools, equipment and Corps members where necessary
- Provide a safe environment that adheres to all workforce laws and regulations and complies with all safety measures outlined by the program
- Communicate frequently with City of Reading representatives and affiliated service partners to secure scope of work and expectations of service assignments
- Attend trainings and obtain certifications necessary to lead service delivery and a crew of young people in a workforce development program
- Enforce program Code of Conduct
- Follow incident reporting procedure provided by the program and City of Reading partners
- Communicate site-specific policies, procedures, and expectations to AmeriCorps members

- Work with the Program Manager to evaluate and provide feedback to corps members formally for the mid-term and end-of-term evaluations as well as informally as needed

PowerCorpsPHL AmeriCorps members are expected to:

- Complete 2 weeks of Pre-Service Orientation conducted by PowerCorpsPHL
- Wear an appropriately branded uniform in addition to any work wear and PPE that is expected on-site
- Abide by safety procedures and protocols used on-site
- Communicate planned absences, half days, late arrivals, or early leaves (appointments, leave days, etc.) to the Crew Leader
- Communicate unplanned absences (sick days, emergencies, etc.) to the Crew Leader
- Provide at least 35 hours of service per week
- Attend Corps Training Days
- Abide by the PowerCorpsPHL Code of Conduct
- Refrain from AmeriCorps Prohibited Activities
- Comply with all aspects of the AmeriCorps Member Agreement

Financial Responsibility

PowerCorpsPHL and EducationWorks Inc. will secure the required grant, match, and additional funding necessary to support the following, valued at a minimum of \$190,000 (see attached budget for additional details):

- 72.7% of the salary and benefits for 1 full-time local Project Manager
- Salary and benefits for 1 full-time local Crew Leader
- Stipend and benefits (FICA & Workers Compensation) for five (5) AmeriCorps members
- Program supplies and tools necessary for six (6) months of training and physical service
- Staff and Corps member uniforms and personal protective equipment (PPE)

This agreement is effective March 1, 2022-February 28, 2023.

The Honorable Eddie Morán Mayor, City of Reading	Julia Hillengas Co-Founder & Executive Director, PowerCorpsPHL, Operated by EducationWorks Inc.
Date	Date

## ADMINISTRATIVE REPORT

### MAYOR:

- Mayor Moran joined the Wyland Foundation's National Mayors Water Conservation Challenge. He issued the following statement in support of the challenge:

"The City of Reading is committed to leading sustainable living and resource conservation efforts. We live in an amazing City, full of incredible natural resources such as the Schuylkill River and its many creeks and streams, as well as Mt Penn, Neversink Mountain, and hundreds of parks and playground acres. Because we are a water-rich community, we have a significant responsibility to care for our water resources.

To further the City of Reading's commitment to high water quality and water conservation efforts, I am participating in the Wyland Foundation's National Mayor's Challenge for water conservation. This is a non-profit national community service program, and our participation will renew my commitment to sustainability for our City, and generations to come.

I invite everyone in our community to participate! Take the pledge, join a litter clean-up, plant a tree or garden, and join us for Earth Day and Water Week. We all have a part to play, and everyone's effort, as small as it may seem, adds up to a whole lot."

### COMMUNITY DEVELOPMENT:

- The Community Development Department is focused on the Stantec study and the City's downtown. Department staff have been reviewing the report and preparing for upcoming presentations.

### FINANCE:

- The Finance Department's Citizen Service Center worked with Property Maintenance staff to resolve a problem with the City's printer. The problem seems to be fixed, and PMI will mail out the 2022 Housing Permits and Registration Renewal forms this week.
- The CSC received a few constituent complaints regarding the iRequest App being non-responsive. After contacting Accela, their suggestion to resolve the issue is as follows:
  - Android users: go into device settings for the app and clear the app's storage/data. Then users should relaunch the app and log back in.
  - iOS users: log out of the app and then log back in. If the log-in/out feature is not accessible, uninstall and reinstall the app from the App Store.

The Accela representative indicated that Reading and the City of Philadelphia are having similar issues. The company will follow up with CSC Manager Maria Kantner as it has made it a top priority to resolve the issue.

- The CSC also provided the following data in relation to constituent service calls from February 7<sup>th</sup> through the 14<sup>th</sup> :

Sewer backup - 83 calls	Street light out/malfunctioning – 2 calls
-------------------------	---

Property Maintenance Unpaid Fees Req – 35 calls	Sewer Inquiries - 2 calls
Needs Recycling Bin - 34 calls	Sewer Grates Catch Basins – 2 calls
Pothole or sunken utility cut - 22 calls	Property Maintenance Fees – 2 calls
Recycling Electronics - 20 calls	Odor - 2 calls
Yardwaste – 13 calls	Line Painting – 2 calls
Trash Pick up – 12 calls	Illegal Dumping - 2 calls
Property Maintenance Issues – 12 calls	Electrical Issue – 2 calls
Recycling Pickup - 7 calls	Unsecured/Open Property – 1 call
Building and Trades Permits – 6 calls	Tree Trimming Private Property – 1 call
Unpermitted construction activity – 5 calls	Trash Education – 1 call
Trash Enforcement – 5 calls	Street Repair or Paving – 1 call
No Heat – 5 calls	Sidewalk Construction Permits – 1 call
Handicap parking – 5 calls	Animal Control - Live Animals – 1 call
Property Inspections Scheduling – 4 calls	Abandoned Vehicles on Property – 1 call
Meet with the Mayor - 4 calls	No Electric – 1 call
Zoning Violation - 3 calls	Illegal Conversions – 1 call
Zoning Inquiry - 3 calls	Hoarding Clutter Situation – 1 call
Trash Cans Outside Too Long – 3 calls	Health Bills – 1 call
Street Sign Request – 3 calls	Hauler Issue – 1 call
Street sign damaged or vandalized – 3 calls	Graffiti vandalism removal – 1 call
Snow Ice Removal Private Property - 3 calls	Dumpsters – 1 call
Property Inspections – 3 calls	Dog dirt – 1 call
Infestation - 3 calls	Building & Trades Inspection Bldg – 1 call
Housing Permits – 3 calls	Clean City Projects - 1
Tire Removal/Pick Up – 2 calls	Non-Emergency Police - 1
Structure – 2 calls	Other - 1
Street Sweeping – 2 calls	TOTAL CALLS: 340

- The Finance Department's Accounting Division continues to train and assist staff with the transition to Tyler Munis, the City's new accounting program, Tyler Munis. The program went live on February 7th.
- The Finance Department's Grant Coordinator provided the following update on grants:
  - The following grants are in process:
    - Air Quality Grant (Public Works)
    - EV charging station grant (Public Works)
    - Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program (Public Works)
    - DCNR Conservation Partnerships Program (Public Works)
    - Local Shares Account (LSA) (Police)
  - The following grants are in the process of closing:
    - Fritz Island Grit Chamber Project
    - Angelica ADA Round One
    - Skatepark

- The Finance Department's Purchasing Division provided the following updates and deadline reminders:
  - **Traffic Signal Preventative Maintenance and Response Maintenance Program.** The award of this project will be submitted to City Council for inclusion on the February 28<sup>th</sup> agenda.
  - **Penn Square Properties RFQ.** Deadline was Friday, February 18<sup>th</sup>. A review of the RFQ's will begin to take place, and more information will be available at a later date.
  - **Language Access Plan RFP.** Ensures that anyone with limited English proficiency (LEP) receives the language services necessary to allow for meaningful access to City services and information, free of charge, in a timely manner that preserves confidentiality, irrespective of their ability to read and write or speak English. The deadline for this RFP is March 15.
  - **Active Transportation Plan RFP.** This is for a consultant to develop an Active Transportation Plan focusing on the downtown. The Review Committee is meeting on February 22<sup>nd</sup> to discuss submission. More information to come.
  - **RPD Building RFP.** This is for a construction manager to represent the City in all phases of the new building construction that will house a portion of the RPD Administration, training classrooms, a garage to house all RPD critical gear and equipment, which is currently stored at various locations in and outside of the City limits. The deadline for this project is March 18.
  - **Centre Park Revitalization Project RFP.** For design services for the Centre Park Revitalization Project. Deadline for February 24.
  - **Heritage Park Outfall Park Project RFP.** This is for removing and replacing an existing section of stormwater outfall pipe, including excavation, furnishing, and placement of drainage structures, furnishing, and placement of drainage pipe, backfill, and furnishing, and install of slope protection. The deadline is March 17.
  - **Pagoda Wall and Stairs Structural and Geotechnical Engineering RFP.** The award for this project will be submitted to City Council for inclusion on the February 28<sup>th</sup> agenda.

**FIRE:**

- The 9<sup>th</sup> and Marion Fire Station project site work is progressing. The pouring of the footers will continue as weather permits. Below is a current photo of progress at the work site:



#### **HUMAN RELATIONS COMMISSION:**

- Starting on January 1<sup>st</sup>, and as of February 18<sup>th</sup>, HRC has:
  - 82 total rent and utility assistance applications were received.
    - 81 applications for rental assistance
      - 73 applicants were facing eviction
      - 6 applicants were not actively facing eviction
      - 1 applicant resided outside of the City but within the County.
    - 1 application for utility assistance

#### **HUMAN RESOURCES:**

- On February 10<sup>th</sup>, Holly Guldin, Compensation Administrator, was named Acting Human Resource Director. Ms. Guldin has worked for the City for 13 years and is well-versed in all aspects of HR.
- The City's Wellness Committee met for the first time since 2020 on February 10<sup>th</sup>. They will continue meeting every month to develop wellness-related activities for employees to enjoy.

#### **LIBRARY:**

- The Reading Public Library was selected as a recipient of the "Share the Plate" service project at the First Unitarian Universalist Church of Berks County for the next three years. This project designates one plate collection to benefit a Reading-Berks non-profit organization that reflects its values and principles. A member of their congregation was very appreciative of the outreach services the library has provided, especially during the pandemic that she advocated for the RPL to receive this donation. On behalf of the Library, Melissa Adams will be speaking briefly at their church service on Sunday, February 20<sup>th</sup>.

#### **POLICE:**

- The Reading Police Department held a practice PT exam was held on Saturday, February 12<sup>th</sup>. The RPD's Civil Service test is scheduled for Saturday, February 26<sup>th</sup>.
- The RPD's Lt. Lillis and a K9 unit visited two elementary schools and Kutztown University's Criminal Justice Club. Lt. Lillis is also working with area military bases to recruit and share information on law enforcement careers.

- Captain Rogers from Patrol met with Alvernia University representatives to finalize the completion of the Police Sub-Station at the CollegeTowne campus. The substation will be staffed by officers assigned to the Penn Street detail.

**PUBLIC WORKS:**

- Public Works is working with the Property Maintenance and Zoning Divisions to work out logistics and program specifics for dumpster amendment implementation.
- Public Works completed and submitted the annual biosolids report to the US Environmental Protection Agency.
- Public Works Waste Water Treatment Plant Laboratory received a certificate of accreditation from PA Department of Environmental Protection Bureau of Laboratories. The new and updated certification is valid through January 31, 2023.
- PW staff is nearing the completion of tree trimming on South 4<sup>th</sup> Street, from Franklin Street to Bingaman Street.

## CITY AUDITOR'S REPORT Monday February 28, 2022

### Real Estate Transfer Tax - Update from 1/1/2018 to 1/31/2022

The following chart illustrates actual data from 01/01/2018 – 01/31/2022. The City receives a tax levy of 3.5% on the value of the Real Estate Transfer Tax for properties sold. In January of 2022, there were 249 Real Estate Transfer transactions of which 216 were taxable and 33 were nontaxable transactions, and \$702,030.86 in revenue was recorded during this month. For the current year, \$5.5 million was budgeted for this line item. In 2021, there was a surplus of about \$4 million.

	2022	2021	2020	2019	2018
January	702,030.86	535,849.04	323,123.52	223,920.68	293,105.03
February		523,300.89	511,220.85	615,116.21	204,053.26
March		1,178,885.61	601,103.82	266,411.11	348,937.95
April		717,308.73	235,765.07	548,506.44	347,097.22
May		447,710.27	157,245.87	441,084.11	322,871.76
June		719,042.39	1,464,932.00	363,997.72	350,369.72
July		752,234.50	437,026.44	359,547.89	350,708.33

August		1,078,840.76	361,892.51	353,006.61	514,841.63
September		678,323.20	501,228.42	350,731.42	324,492.29
October		480,665.62	493,787.54	340,908.53	389,823.15
November		844,193.89	510,649.58	330,855.79	267,444.32
December		837,430.85	993,086.79	457,238.03	576,429.44
<b>Total Revenue</b>		<b>8,793,785.75</b>	<b>6,591,062.41</b>	<b>4,651,324.54</b>	<b>4,290,174.10</b>
<b>Total Budgeted</b>	<b>5,500,000.00</b>	<b>4,700,000.00</b>	<b>4,200,000.00</b>	<b>3,800,000.00</b>	<b>3,350,000.00</b>
<b>Over/(Under) Budget</b>		<b>4,093,785.75</b>	<b>2,391,062.41</b>	<b>851,324.54</b>	<b>940,174.10</b>

	<b>Total Transactions</b>	<b>Non-Taxable</b>	<b>Taxable</b>
<b>January</b>	249	33	<b>216</b>

Also during the month of January of 2022, one property sold in the City of Reading for more than a half million dollar threshold. This sale generated \$21,000 in Real Estate Transfer Tax revenue, which is included in the amount that was collected during the month of January.

The following table lists the one property that sold within the threshold of a half million dollars:

<b>Property Address</b>	<b>Month of Sale</b>	<b>Sale Price</b>	<b>Rate - 3.5%</b>
527 Court Street	January	600,000	21,000.00

#### **Cable Franchise Fees – Update as of 12/31/2021**

In 2021, the City budgeted \$825,000 in revenue for the Cable Franchise Fees. However, the City only recorded \$800,925.97 in actual revenue, and the year ended with a budget shortfall of \$24,074.23.

The graph below shows that the highest revenue collected for this line item for the period of 2017-2021 was received in 2017, when \$913,806.59 in revenue was recorded. Since this year, this revenue line item has been recording a budget shortfall.

**The chart below illustrates the Cable Franchise Fees – Update for 2017-2021:**

	2021	2020	2019	2018	2017
1 <sup>st</sup> Quarter	205,330.02	207,751.86	209,042.39	212,684.39	229,932.97
2nd Quarter	204,350.84	206,508.34	210,579.70	214,578.59	236,184.17
3rd Quarter	197,767.57	203,557.64	199,517.55	208,734.78	224,527.59
4th Quarter	193,477.54	200,679.36	204,481.07	214,925.66	223,161.86
<b>Total Revenue</b>	<b>800,925.97</b>	<b>818,497.20</b>	<b>823,620.71</b>	<b>850,923.42</b>	<b>913,806.59</b>
<b>Total Budgeted</b>	<b>825,000.00</b>	<b>875,000.00</b>	<b>875,000.00</b>	<b>930,000.00</b>	<b>875,000.00</b>
<b>Budget Surplus/(Shortfall)</b>	<b>(24,074.03)</b>	<b>(56,502.80)</b>	<b>(51,379.29)</b>	<b>(79,076.58)</b>	<b>38,806.59</b>

#### **User Fees Revenue – Update as of 12/31/2021**

For the fiscal year of 2021, the City originally budgeted \$3,000,000.00 for User Fees, which is the revenue collected for EMS services that the City provides. However, \$33,500 was subsequently added to this budget line item to cover the expense of collection. As of December 31, 2021, the City had collected \$3,287,855.40, and this revenue line item ended up with a surplus of \$254,355.40.

**The chart below illustrates User Fees - Update for 2017-2021:**

	12/31/2021	12/31/2020	12/31/2019	12/31/2018	12/31/2017
<b>User Fees-EMS</b>	3,287,855.40	2,405,142.53	3,333,157.10	2,808,204.15	2,912,755.52
<b>Total Budgeted</b>	3,033,500.00	3,196,000.00	3,095,000.00	2,900,000.00	2,900,000.00
<b>Over/(Under) Budget</b>	<b>254,355.40</b>	<b>(790,857.47)</b>	<b>238,157.10</b>	<b>(91,795.85)</b>	<b>12,755.52</b>

Drafted by \_\_\_\_\_ Law  
Sponsored by/Referred by Mayor  
Introduced on 12-13-21

BILL NO. \_\_\_\_\_-2022  
AN ORDINANCE

AMENDING CHAPTER 23, PART 12, OF THE CODE OF THE CITY OF READING,  
DOWNTOWN REVITALIZATION PUBLIC PRIVATE PARTNERSHIP

The Council of the City of Reading hereby ordains as follows:

Section One: Chapter 23, Part 12, of the Code of the City of Reading is amended, in Exhibit A hereof.

Section Two: This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council  
Attest:

\_\_\_\_\_  
City Clerk  
Sent to Mayor \_\_\_\_\_

Date: \_\_\_\_\_  
Signed by Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_  
Over-ridden by Council:  
Date: \_\_\_\_\_

## EXHIBIT "A"

### § 23-1201. Authorization.

The City ~~Council~~ recognizes the need to increase the economic momentum in the Central Business District of the City of Reading, Berks County, Pennsylvania (the "City") in and around Penn Street. The City desires to partner with the ~~Greater Reading Chamber Alliance (GRCA)~~ and major stakeholders, under the direction of the Mayor, to create synergy needed to move our city forward. The City looks to use the resources and ~~ability~~ abilities of the GRCA its partners to administer an economic development strategy and initiatives including but not limited to the Main Street Program assist with an Economic Development Strategy, including but not limited to a Commercial Corridor program that will 1) promote a sense of community and unified purpose, 2) assure the historic continuity of the City's architectural heritage, 3) improve the image and perception of the City to residents and visitors and 4) strengthen economic rejuvenation of property and commerce for the benefit of all.

The Downtown Revitalization Public Private Partnership ~~is hereby authorized and shall consist of nine voting members, serving voluntarily, to serve four year staggered terms, as follows will consist of:~~

- ~~A member of City Council, initially serving a two year term, selected and appointed by City Council~~
- ~~— A representative of the Mayor's administration, initially serving a two year term, selected and appointed by the Mayor~~
- ~~— A representative of a large business, initially serving a four year term, selected and appointed by City Council~~
- ~~— A representative of a small business, initially serving a four year term, selected and appointed by the Mayor~~
- ~~— Two representatives from private entities, initially serving three and four year terms respectively, selected and appointed by the GRCA~~
- ~~— One citizen, who must be a City resident who is not employed, appointed or elected to any government position, initially serving a three year term, selected and appointed by the Mayor~~
- ~~— The City of Reading Designated Downtown Coordinator~~
- ~~— The Executive Director of Downtown Revitalization, who shall be employed by the GRCA~~
- \* a representative from City Council, initially the President of Council
- \* a representative from the Mayor's administration
- \* the Community Development Director from the City of Reading
- \* a representative from the County of Berks administration
- \* a representative from the Greater Reading Chamber
- \* a representative from Berks Alliance
- \* a representative from the Latino Chamber

\*a representative of the Reading School District  
\*a representative of the Reading Parking Authority  
\*a representative from Collegetowne  
\*The Downtown Coordinator

~~Each appointing entity shall have the ability to select and appoint an alternate member who shall have the same term as the full member to attend meetings and participate in the member's absence.~~

~~Any appointment made after the effective date of the October 8, 2018 amendment that does not comply with any of the requirements and conditions as stated herein shall be considered null and void.~~

§ 23-1202. Officers.

Each appointing entity shall have the ability to select and appoint an alternate member who shall have the same term as the full member to attend meetings and participate in the member's absence.

The Downtown Director shall serve as the Chair of the PPP and will facilitate the meetings, provide agendas, and lead discussions, and be the spokesperson of the public private partnership. All meetings will be memorialized by means of meeting minutes which will be distributed to the members within 10 days following a meeting.

~~The membership shall elect the positions of Chair, Vice Chair and Secretary annually at their January meeting.~~

~~—A. Chair. The Chair shall preside at all meetings and shall have the duties and powers normally vested in the Office of Chair. He/she shall enforce the bylaws and regulations of and be the official spokesperson of the public-private partnership, along with the Executive Director.~~

~~—B. Vice Chair. The Vice Chair shall carry out the Chair's duties in case of absence, incapacity, or resignation.~~

~~—C. Secretary. The Secretary will be responsible for keeping the official minutes of the public-private partnership. The monthly minutes, agenda and reports shall be provided to the City of Reading City Clerk, after they are approved by the Board.~~

~~—D. Program Manager. The Executive Director of Downtown Revitalization, will be employed by the GRCA, shall be the Program Manager, responsible to the Public Private Partnership for carrying out its Revitalization Program.~~

\*\*\*

§ 23-1205. Purpose.

A comprehensive approach to downtown revitalization involves aesthetics, business creation, business retention, and housing possibilities – all creating a healthy and economically vibrant downtown. The public private partnership shall focus on building a stronger downtown community through a ~~five three~~-year strategic plan including ~~the Main Street Commercial Corridor~~ program's four point approach of Organization, Promotion, Design and Economic Restructuring, as well as the City's strategic plan.

The Downtown Revitalization Public Private Partnership shall involve government officials, business organizations, and property owners to:

- Implement an effective business strategy to recruit appropriate small and large businesses;
- Encourage the development of new housing in the upper levels of commercial properties to strengthen the social and economic vitality of the downtown;
- Undertake community renewal programs at the local level;
- Facilitate an effective planning process that ensures that capital investments of public funds will enhance the aesthetics and economics of the commercial district through appropriate design that respects the historic architecture of the target area;
- Develop strategies, to update zoning requirements and building code requirements that may discourage economic reinvestment;
- Promote economic activity through a coordinated outreach and communication strategy to publicize activities;
- Measure and evaluate progress in meeting established goals.
- Preserve significant or historic buildings and provide an environment that attracts new investment to enable the adaptive reuse of these buildings for new ~~Main Street Commercial Corridor~~ enterprises;
- Develop effective communication with existing downtown merchants and residents:
- Develop a coordinated marketing effort to attract investments, prospective businesses, and new residents.

§ 23-1206. Duties.

A. Exercise administrative and general fiduciary review of the State ~~Main Street Commercial Corridor~~ program and the operations and programs of the ~~Downtown Revitalization Public Partnership Program, including but not limited to preparation of a budget, management of expenditures, operation of programs, and activities~~ Pennsylvania Downtown Center.

B. Authorize the ~~Executive Director of Downtown Revitalization, employed by the GRCA,~~ the City's Downtown Coordinator as the Downtown Revitalization Public Private Partnership Program Manager.

C. Apply for grants and other funding to successfully implement the Program.

Drafted by  
Sponsored by/Referred by  
Introduced on

City Solicitor's Office  
Mayor's Office  
December 27, 2021

BILL N O. \_\_\_\_\_ 2022

AN ORDINANCE AMENDING THE 2022 POSITION ORDINANCE TO REFLECT A CHANGE TO THE POSITION TITLE AND SALARY OF THE MAYOR'S EXECUTIVE ASSISTANT

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Upon evaluation of the Mayor of Reading, the Position Ordinance shall be amended to reflect a change to the title of the position of Executive Assistant in the Mayor's Office to Special Assistant and to reflect an increase in the base salary of the Special Assistant position to SIXTY THREE THOUSAND, SIX HUNDRED AND FIFTY TWO DOLLARS AND 50/100 (\$63,652.50) per annum and an amended

SECTION 2. The change in salary and title shall be retroactive to January 1, 2022.

SECTION 3. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

SECTION 4. This Ordinance shall become effective ten (10) days after its Adoption in accordance with Sections 219 & 221 of the City of Reading Home Rule Charter.

Enacted by Council \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_

Date: \_\_\_\_\_

Signed by Mayor \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Over-ridden by Council:

Date: \_\_\_\_\_

Drafted by: Finance Dir  
Sponsored/Referred by: Mayor's Office  
Introduced on: February 28, 2022

**BILL NO. \_\_\_\_-2022**

**AN ORDINANCE**

**AMENDING THE 2022 GENERAL FUND BUDGET TO REFLECT A TRANSFER  
FROM FUND BALANCE TO COVER COSTS ASSOCIATED WITH 275<sup>TH</sup>  
ANNIVERSARY ACTIVITIES**

**The Council of the City of Reading hereby ordains as follows:**

**Section One:** The 2022 General Fund Budget is hereby amended by amending the budget to provide the funds needed for activities related to the 275<sup>th</sup> Anniversary. The funds will be paid by a budget transfer from fund balance.

**Section Two:** Activity will be paid from the City Council Consulting Services budget, line item 01-02-09-4222. The budget amendment will result in an increase of \$65,000 to General Fund Balance line item 01-00-00-3990 and an increase of \$65,000 to the General Fund City Council line item 01-02-09-4222, Consulting Services – 275<sup>th</sup>.

**Section Five:** This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest: \_\_\_\_\_

City Clerk

Sent to Mayor \_\_\_\_\_

Date: \_\_\_\_\_

Signed by Mayor \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Over-ridden by Council:

Date: \_\_\_\_\_



## AGENDA MEMO

### FIRE DEPARTMENT

**TO:** City Council  
**FROM:** Fire Chief William Stoudt Jr.  
**PREPARED BY:** Fire Chief William Stoudt Jr.  
**MEETING DATE:** February 14<sup>th</sup> 2022  
**AGENDA MEMO DATE:** February 4<sup>th</sup> 2022  
**REQUESTED ACTION:** AUTHORIZE THE APPROPRIATION OF FUNDS FOR THE CONSTRUCTION OF THE NEW 9<sup>TH</sup> & MARION FIRE STATION

### RECOMMENDATION

The Finance Department Director and Fire Chief requests the approval of the appropriation of funds totaling \$4,000,000.00, for the construction of the new 9<sup>th</sup> and Marion Fire Station, within the Fund 43 City Facilities Construction Fund 2022 Budget. \$4,000,000.00 from 43-09-34-3990 to Line Item 43-09-34-4801

### BACKGROUND

The Department of Fire & Rescue Services with the approval of the Administration and Council have acquired the services of Boyle Construction for project management, Mann's Woodward Studios as the Architect, along with Perrotto Builders, Ltd. as the General Contractor for the Construction of a New Fire Station at 9<sup>th</sup> & Marion Streets. As had been discussed previously the Fund 43 City Facilities Construction Fund was one of several funding sources for the project.

### BUDGETARY IMPACT

This is an appropriation of funds within the Fund 43 City Facilities Construction Fund Budget, 43-09-34-3990, Transfer from Fund Balance, will increase by \$4,000,000 and 43-09-34-4801, Building and Building Improvements, will increase by \$4,000,000.

### PREVIOUS ACTIONS

Council Authorized Bill 78-2021 which budgeted \$1MM in expenditures.

### SUBSEQUENT ACTION

None

**RECOMMENDED BY**

The Finance Department Director and Fire Chief recommends approval.

**RECOMMENDED MOTION**

Approval of the appropriation of the funds as listed.

Drafted by: Fire Chief and City Controller  
Sponsored/Referred by: Fire Chief  
Introduced on: February 14<sup>th</sup> 2022

**BILL NO. \_\_\_\_-2022  
AN ORDINANCE**

**APPROPRIATION OF \$4,000,000.00 FROM WITHIN THE CITY FACILITIES  
CONSTRUCTION FUND BUDGET TO PROVIDE THE NECESSARY FUNDING  
FOR THE 2022 CONSTRUCTION OF THE  
NEW 9<sup>TH</sup> & MARION FIRE STATION.**

**The Council of the City of Reading hereby ordains as follows:**

**Section One:** The 2022 Fund 43 City Facilities Construction Fund Budget Ordinance is hereby amended by changing the ordinance to provide the funds needed for the construction of the New 9<sup>th</sup> & Marion Fire Station. The funds will be paid by a reallocation of funds within the City's Facilities Construction Fund Budget.

**Section Two:** The construction will be paid from the City's Facilities Construction Fund Budget, Line Item 43-09-34-4801 Building and Building Improvements. The funds being reallocated will result in an increase of \$4,000,000.00 to the Fund 43 City Facilities Construction Fund Balance Line Item 43-09-34-3990 and an increase of \$4,000,000.00 to the Fund 43 City Facilities Construction Fund Line Item 43-09-34-4801.

**Section Three:** This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

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City Clerk

Sent to Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed by Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_  
Over-ridden by Council:  
Date: \_\_\_\_\_



## AGENDA MEMO

### FIRE DEPARTMENT

**TO:** City Council  
**FROM:** Fire Chief William Stoudt Jr.  
**PREPARED BY:** Fire Chief William Stoudt Jr.  
**MEETING DATE:** February 14<sup>th</sup> 2022  
**AGENDA MEMO DATE:** February 4<sup>th</sup> 2022  
**REQUESTED ACTION:** AUTHORIZE THE ALLOCATION OF AMERICAN RESCUE PLAN ACT FUNDS FOR THE CONSTRUCTION OF THE NEW 9<sup>TH</sup> & MARION FIRE STATION

#### RECOMMENDATION

The Finance Department Director and Fire Chief request the approval of the allocation of funds totaling \$5,000,000.00, for the construction of the 9<sup>th</sup> and Marion Fire Station, within the Fund 47 American Rescue Plan Act (ARPA) Fund 2021 Budget.

\$5,000,000.00 to Line Item 47-09-34-4801

#### BACKGROUND

The Department of Fire & Rescue Services with the approval of the Administration and Council have acquired the services of Boyle Construction for project management, Mann's Woodward Studios as the Architect, along with Perrotto Builders Ltd., as the General Contractor for the Construction of a New Fire Station at 9<sup>th</sup> & Marion Streets. As had been discussed previously the ARPA funding was one of several funding sources for the project.

#### BUDGETARY IMPACT

This is an appropriation of funds within the Fund 47 ARPA Fund Budget, which will result in an increase to the ARPA revenue fund line 47-09-34-3554(Grants and Gifts) and an increase to the expenditure ARPA Fund line 47-09-34-4801-4801(Building and Building Improvements) in the amount of \$5,000,000.

#### PREVIOUS ACTIONS

None

SUBSEQUENT ACTION

None

RECOMMENDED BY

The Finance Department Director and Fire Chief recommends approval.

RECOMMENDED MOTION

Approval of the appropriation of the funds as listed.

Drafted by: Fire Chief and Fire Administrative Officer  
Sponsored/Referred by: Fire Chief  
Introduced on: February 14<sup>th</sup> 2022

**BILL NO. \_\_\_\_-2022**

**AN ORDINANCE**

**DRAFT 01 2/1/2022**

**APPROPRIATING \$5,000,000.00 FROM THE AMERICAN RESCUE PLAN ACT (ARPA)  
FUNDING TO THE 9<sup>th</sup> AND MARION FIRE STATION CONSTRUCTION PROJECT**

**WHEREAS,** The City of Reading City Council and the City of Reading Department of Fire and Rescue Services have recognized the need to replace the outdated fire station at 9<sup>th</sup> and Marion with a new modern fire station at the same intersection; and

**WHEREAS,** City Council has previously approved contracts for the project including: Project Management, Architect, and the five prime construction contracts; and

**NOW, THEREFORE THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS  
FOLLOWS:**

**Section One:** The foregoing "WHEREAS" recitals are hereby ratified as being true and correct and incorporated herein.

**Section Two:** The City recognizes the need for the new station, which will allow the members of the Department of Fire and Rescue Services to respond to the COVID-19 Pandemic by being able to continue to provide both Fire Protection and Pre-Hospital Emergency Medical care to the citizens of the Northeast section of Reading.

**Section Three:** The City of Reading hereby appropriates \$5,000,000.00 in American Rescue Plan Act funding to the 9<sup>th</sup> and Marion Fire Station Construction Project.

**Section Four:** The Appropriation will result in an increase to the ARP Fund revenue 47-09-34-3554 (Grants and Gifts) and an increase to ARP Fund expenditure 47-09-34-4801 (Building and Building Improvements) in the amount of \$5,000,000.00

**Section Five:** This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed by Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_  
Over-ridden by Council:  
Date: \_\_\_\_\_

Drafted by: Solicitor  
Sponsored/Referred by: PW  
Introduced on: February 14, 2022

**BILL NO. \_\_\_\_-2022**

**AN ORDINANCE  
AUTHORIZING CONSTRUCTION EASEMENTS ON CITY PROPERTY FOR THE FOR THE  
COUNTY OF BERKS' EBLING MEMORIAL BRIDGE PROJECT**

**Whereas:** Berks County is reconstructing the Ebling Memorial Bridge on Spring Valley Road over Bernhardt Creek in Muhlenberg Township.

**Whereas:** The City of Reading owns property that lies within Berks County's bridge reconstruction areas that will require a permanent right-of-way as well as a temporary construction easement from the City; and

**Whereas:** The City of Reading wishes to accept consideration for those easements and right of ways for those intended uses,

**The Council of the City of Reading hereby ordains as follows:**

**Section One:** That the terms, descriptions and conditions are approved for the portions of property described on Exhibit "A."

**Section Two:** The City of Reading conveys these easement and right-of-way for \$500.00.

**Section Three:** This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed by Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_  
Over-ridden by Council:  
Date: \_\_\_\_\_

## EXHIBIT A



**COUNTY OF BERKS, PENNSYLVANIA**  
**Office of the Solicitor**

Services Center, 13th Floor  
633 Court Street  
Reading, PA 19601

Christine M. Sadler - Solicitor

Christian Y. Leinbach, Commissioner Chair  
Kevin S. Barnhardt, Vice Commissioner  
Michael S. Rivers, Commissioner

Paul T. Bradshaw, Esquire  
Direct Dial 610.478.8105, Ext. 8109  
Email: pbradshaw@countyofberks.com

December 23, 2021

City of Reading  
815 Washington Street  
Reading, PA 19601

RE: Offer to Purchase Property  
Spring Valley Road (Ebling Memorial) Bridge Replacement Project  
Muhlenberg Township, Berks County

Dear City of Reading:

We are contacting you regarding the right-of-way needs from your Bernhart Lake property necessary to construct the referenced project. The County's design consultant is in the final design phase for the Ebling Memorial Bridge Replacement Project. As such, a valuation of your property has been completed. The purpose of this valuation was to determine the compensation to be offered for the area required from you for construction of the above project.

The amount summarized below is offered as just compensation for land which must be utilized by the County to construct and/or maintain the proposed highway facility as delineated on the plans for the project. The offered amount also includes compensation for all improvements located on the affected areas and loss in value, if any, to your remaining property.

The County is pleased to offer you the sum of \$500.00 as just compensation for the Right-of-Way and temporary construction easement as summarized below:

Type of interest required:	Size of required area:
Right-of-Way	741 ± SF
Temporary Construction Easement	741 ± SF

*Dedicated to public service with integrity, virtue & excellence*

[www.co.berks.pa.us](http://www.co.berks.pa.us)

City of Reading  
December 23, 2021  
Page #2

The waiver valuation and amount offered is summarized as follows:

1. **Direct Damages** - Compensation for your interest in the property to be acquired including improvements located thereon
2. **Indirect Damages** - Compensation for loss in value to your remaining property
3. **Temporary Construction Easement**

**TOTAL DAMAGES OFFERED**

**\$500.00**

If you agree to accept this offer of just compensation, the County is requesting that you sign this letter where indicated below as well as the duplicate copy. Kindly return one copy of the signed letter to my attention in the enclosed envelope along with the completed W-9 form that is required by the County to issue you a check for the damages. Upon receipt, arrangements will be made to execute the required documents at which time you will be given a check from Berks County in the amount of \$500.00.

After you have reviewed the enclosed documents, a meeting can be scheduled to discuss any questions or concerns you may have. Please contact Jennifer Payne with McCormick Taylor, Inc., the County of Berks' bridge engineer at 484-873-2491 should you wish to set up a meeting. The County looks forward to quickly finalizing all right-of-way and easement acquisitions to allow this vital transportation improvement project to move forward.

Sincerely,

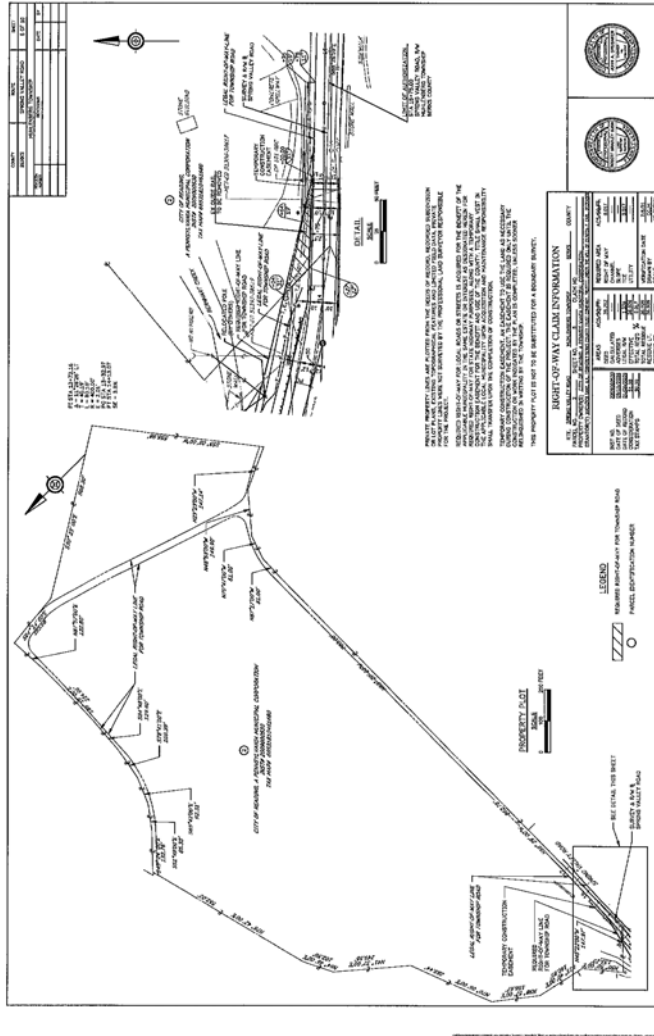


Paul T. Bradshaw, Esquire  
Assistant County Solicitor

cc: Rex Levensgood, County of Berks  
Alan Piper, County of Berks  
Jennifer Payne, E.I., McCormick Taylor, Inc.

Authorized Official	Title	Date
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Authorized Official	Title	Date
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Drafted by: Solicitor  
 Sponsored/Referred by: PW  
 Introduced on: February 14, 2022

**BILL NO. \_\_\_\_\_ - 2022**

**AN ORDINANCE**

**APPROVING SETTLEMENT AGREEMENT PERTAINING TO THE OUTSTANDING LOANS  
RELATED TO THE BOOK BINDERY BUILDING AT 148 NORTH FOURTH STREET**

**THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** The City of Reading is authorized to enter into an agreement to accept as full and final payment for all outstanding City loans for \$200,000 and other consideration more fully described in the agreement attached as Exhibit "A."

**SECTION 2.** This ordinance shall become effective ten (10) days after its adoption, in accordance with Sections 219 & 221 of the City of Reading Home Rule Charter.

Enacted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Submitted to Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A

### AGREEMENT

This Agreement ("**Agreement**") is made as of the \_\_\_\_ day of \_\_\_\_, 2022 by and between the City of Reading (the "**City**"), a public body organized and existing under the laws of the Commonwealth of Pennsylvania and having its principal office at 815 Washington Street, Reading, Berks County, Pennsylvania,

AND

J & A Court, LLC ("**J & A Court**"), a limited liability company organized and existing under the laws of the Commonwealth of Pennsylvania and having its registered address at 5071 Cherrywood Drive, Mohnton, PA 19540. The City and J & A Court are hereinafter sometimes referred to as a "**Party**" and collectively as the "**Parties**".

#### Background

J & A Court is the owner in fee simple of certain real property known as 148 North Fourth Street in the City of Reading, Berks County, Pennsylvania, identified as Property ID No. 06530774711278 together with all appurtenances, fixtures, buildings and other improvements thereon (collectively, the "**Property**"). The Property is more fully described in **Exhibit "A"** which is attached hereto and incorporated herein by reference.

The City is mortgagee with respect to that certain Mortgage dated December 21, 1990 recorded on December 24, 1990 in the Office of the Recorder of Deeds of Berks County, Pennsylvania in Book 2184, Page 1187 ("**City Mortgage A**").

The City is mortgagee with respect to that certain Mortgage dated December 21, 1990 recorded on December 24, 1990 in the Office of the Recorder of Deeds of Berks County, Pennsylvania in Book 2184, Page 1217 ("**City Mortgage B**").

The City is mortgagee with respect to that certain Mortgage dated December 21, 1990 recorded on December 24, 1990 in the Office of the Recorder of Deeds of Berks County, Pennsylvania in Book 2184, Page 1225 ("**City Mortgage C**").

City Mortgage A, City Mortgage B and City Mortgage C are hereinafter collectively referred to as the "**City Mortgages**".

Certain controversies and disputes have arisen between the City and J & A Court with respect to the City Mortgages including the enforceability thereof which in order to avoid costly litigation, the Parties have now resolved and settled in accordance with the provisions of this Agreement.

**NOW, THEREFORE, INTENDING TO BE LEGALLY BOUND HEREBY**, and in consideration of the provisions herein contained, the legal sufficiency of which is acknowledged by each of the Parties, the Parties agree as follows:

1. Incorporation. The provisions of the background section set forth above are incorporated herein by reference and constitute an integral part of this Agreement as if set forth herein in their entirety.

2. Settlement/No Admission of Liability. This Agreement is made and entered into by the Parties by way of settlement and solely for the purpose of avoiding the burden and expense of litigation which would otherwise be imposed upon the Parties if the controversies and disputes between them remained unsettled. This Agreement shall not in any way constitute or be construed or deemed to be an admission or concession of liability on the part of either Party with respect to any matter.

3. Settlement Payment. Within five (5) business days following full execution of this Agreement, J & A Court shall pay to the City the settlement amount of Two Hundred Thousand Dollars (\$200,000) ("**Settlement Payment**").

4. Additional Consideration.

- a. J & A Court shall directly or indirectly invest the sum of Six Hundred Thousand Dollars (\$600,000) on one (1) or more projects located within the City selected by J & A Court in its sole discretion.
- b. Within sixty (60) calendar days following full execution of this Agreement, J & A Court shall donate to the City the sum of Fifty Thousand Dollars (\$50,000) to be used by the City with respect to the improvement project involving the 9<sup>th</sup> & Marion Fire Station.

5. Release /Satisfaction/Termination. In consideration of the Settlement Payment:

- a. The City hereby unconditionally and irrevocably remises, releases and forever discharges J & A Court (including all of its affiliates and its subsidiaries) and each of its past, present and future members, managers, officers, agents, servants, employees, attorneys and other representatives of any and every nature, and the respective heirs, representatives, successors and assigns of each of the foregoing (all of the foregoing being hereinafter individually and collectively referred to as "**Releasees**") of and from any and all, and all manner of, actions, causes of action, proceedings, suits, debts, dues, accounts, indebtedness bonds, covenants, agreements (other than this Agreement), contracts, instruments, promissory notes, mortgages (including each of the City Mortgages), judgments, liabilities,

claims and demands of any and every nature in law or in equity, known and unknown (individually and collectively, “**Claims**”), which against any of the Releasees, the City ever had, now has or which it or any of its successors or assigns or any of them hereafter can, shall or may have for or by reason of any cause, matter or thing whatsoever from the beginning of the world to the date of this Agreement. The provisions of this Section are intended to constitute a full, complete and general release without exception by the City of each of the Releasees.

- b. The City hereby unconditionally and irrevocably releases and forever discharges the Property of and from any and all, and all manner of, Claims and hereby terminates all agreements, contracts, instruments and other documents of any nature with or for the benefit of the City which affect the Property or impose any conditions, limitations or restrictions of any nature thereon.
  - c. In furtherance of the provisions of this Section, concurrently with the execution of this Agreement, the City shall execute and record in the Office of the Recorder of Deeds of Berks County, Pennsylvania, the following:
    - i. Mortgage Satisfaction Pieces (collectively, the “**Mortgage Satisfaction Pieces**”) with respect to the City Mortgages in the form of Exhibits “**B**”, “**C**” and “**D**” respectively, all of which are attached hereto and incorporated herein by reference, and
    - ii. Such other instruments and documents as are reasonably necessary to effect the intent of this Agreement including Sections 4.a. and 4.b. hereof.
6. Representations.
- a. In order to induce the City to execute this Agreement and perform its duties and obligations under this Agreement, J & A Court hereby represents and warrants to the City that the following are true and correct as of the date of this Agreement and shall continue to be true and correct thereafter:
    - i. J & A Court has all requisite power and lawful authority to execute this Agreement and to perform its duties and obligations hereunder.
    - ii. No consent, approval, ratification or authorization of any nature other than that already obtained by J & A Court prior to the date of this Agreement is necessary to make this Agreement legally binding upon J & A Court.
    - iii. The person executing this Agreement on behalf of J & A Court is authorized to do so.

- iv. When executed, this Agreement shall constitute the legal, valid and binding obligation of J & A Court enforceable against J & A Court in accordance with the terms and conditions set forth herein.
  - b. In order to induce J & A Court to execute this Agreement and perform its duties and obligations under this Agreement, the City hereby represents and warrants to J & A Court that the following are true and correct as of the date of this Agreement and shall continue to be true and correct thereafter:
    - i. The City is the sole legal, equitable and beneficial owner of the City Mortgages and no other person or entity of any nature, including any governmental agency or authority, has any right, title or interest of any nature in or to any of the City Mortgages or any rights to enforce the same.
    - ii. The City has all requisite power and lawful authority to execute this Agreement and to perform its duties and obligations hereunder.
    - iii. No consent, approval, ratification or authorization of any nature other than that already obtained by the City prior to the date of this Agreement is necessary to make this Agreement legally binding upon the City.
    - iv. The persons executing this Agreement on behalf of the City are authorized to do so.
    - v. When executed, this Agreement shall constitute the legal, valid and binding obligation of the City enforceable against the City in accordance with the terms and conditions set forth herein.
    - vi. Upon recordation of the Mortgage Satisfaction Pieces in the Office of the Recorder of Deeds of Berks County, the City shall have no lien or encumbrance of any nature upon the Property.
7. Opinions of Counsel.
- a. Concurrently with the execution of this Agreement, J & A Court shall cause its counsel to issue an opinion letter addressed to the City that to the best knowledge of such counsel, the representations set forth in Section 5.a. of this Agreement are true and correct.
  - b. Concurrently with the execution of this Agreement, the City shall cause the City Solicitor to issue an opinion letter addressed to J & A Court that to the best knowledge of such counsel, the representations set forth in Section 5.b. of this Agreement are true and correct.

8. Additional Document. Upon request of either Party, the other Party shall execute and deliver to the requesting Party such additional documents in recordable form as may be necessary or desirable to effectuate the intent of this Agreement.

9. Interpretation. The word “including” shall be a word of enlargement rather than a word of limitation and shall be deemed to mean “including but not limited to” rather than “including only”. Each Party has been represented by counsel who has participated in the drafting and negotiation of this Agreement and the language hereof shall not be construed for or against either Party.

10. Waiver. No failure on the part of either Party to exercise and no delay in exercising any right or remedy under this Agreement or permitted or provided by statute, at law or in equity shall operate as a waiver thereof nor an estoppel thereto, nor shall any single or partial exercise by either Party to this Agreement of any such right or remedy preclude any other or future exercise thereof, or the exercise of any other right or remedy.

11. Captions. The caption or heading of each section of this Agreement does not constitute a part of this Agreement but is for informational purposes only.

12. Severability. If any provision of this Agreement be held to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and to this end, the provisions of this Agreement are declared severable.

13. Integration. This Agreement contains the entire understanding between the Parties with respect to the subject matter hereof, supersedes all prior conversations, discussions and negotiations with respect to the subject matter hereof and may not be amended, modified or terminated except in writing and duly executed by the Parties hereto.

14. Time. Time shall be of the essence of this Agreement.

15. Assignment. Neither of the Parties may assign this Agreement or any rights hereunder without the prior written consent of the other Party.

16. Parties Bound. This Agreement shall be binding upon each of the Parties and their respective successors and assigns.

17. Counterpart/Facsimile. This Agreement may be executed in counterparts, each of which counterpart shall be an original and all of which taken together shall constitute one and the same Agreement. The signatures of the Parties hereto may be delivered by facsimile.

18. Jurisdiction. This Agreement shall be deemed to be made under and shall be construed in accordance with the laws of the Commonwealth of Pennsylvania without regard to its principles of conflicts of law. Each of the Parties irrevocably and unconditionally:

- a. agrees that any suit, action or other legal proceeding (collectively “**Suit**”) arising out of or related to this Agreement or otherwise between the Parties shall be brought and adjudicated in any court of the Commonwealth of Pennsylvania,

- b. submits to the exclusive jurisdiction of such court for the purpose of any such Suit, and
- c. waives and agrees not to assert by way of motion, as a defense or otherwise in any such Suit, any claim that such Party is not subject to the jurisdiction of any of the above courts, that such Suit is brought in an inconvenient forum or that the venue of such Suit is improper.

19. Law. This Agreement and all controversies hereunder shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania without regard to its principles of conflicts of law.

SIGNATURE PAGE TO FOLLOW

**IN WITNESS WHEREOF AND INTENDING TO BE LEGALLY BOUND HEREBY,**  
the Parties have caused this Agreement to be executed as of the day and year first above  
written.

CITY OF READING

By: \_\_\_\_\_

Attest: \_\_\_\_\_

J & A COURT, LLC

By: \_\_\_\_\_  
James P. Radwanski, Manager

Drafted by:

Law Department

Sponsored/Referred by: Property Maintenance Department  
Introduced on: Feb 28, 2022  
Advertised on: March 7, 2022

**BILL NO. \_\_\_\_-2022  
AN ORDINANCE**

**AN ORDINANCE AMENDING CITY CODE CHAPTER 212-116 HOUSING FEE  
SCHEDULE BY CHANGING THE DUE DATES AS ATTACHED IN EXHIBIT A.**

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

**Section 1:** Council hereby amends City Code Chapter 212, Section 116, Housing Fee Schedule, by changing the due dates as set forth in Exhibit "A," attached hereto and incorporated.

**Section 2:** All relevant ordinances, regulations and policies of the City of Reading, Pennsylvania not amended per the attached shall remain in full force and effect.

**Section 3:** In any section, subsection or clause of this ordinance is held, for any reason, to be invalid, such decision shall not affect the validity of the remaining portions of the Ordinance.

**Section 4:** This ordinance shall become effective ten (10) days after approval in accordance with Sections 219 and 221 of the City of Reading Home Rule Charter.

Enacted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed by Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_  
Over-ridden by Council:  
Date: \_\_\_\_\_

**Exhibit "A"**

<b>Description</b>	<b>Fee</b>	<b>Ordinance No.</b>	<b>Code Citation</b>
Annual housing registration fee	\$100 per parcel		Sec. 308-103
Reduced fee due <b>by April 1<sup>st</sup></b>	\$90 per parcel		Sec. 308-104
Flat fee due <b>by May 1<sup>st</sup></b>	\$100 per parcel		Sec. 308-104
Surcharges for failure to submit annual housing renewal form and annual housing fee after <b>May 1<sup>st</sup></b>	\$150 per parcel		Sec. 308-104
Administrative fee for failure to apply for a housing registration			
Noncompliance surcharge for failure to apply for necessary housing registration.	\$100 per unit		Sec. 308-112
Continuing noncompliance surcharge until housing registration is complete	\$250 per unit per month or portion thereof		Sec. 308-112
Deposit for appeal	\$100 (security deposit)		Sec. 308-119
Abandoned real property registration	\$200		Sec. 308-303
Disruptive conduct appeal	\$50		Sec. 308-132

Drafted by:

City Clerk

Sponsored/Referred by: City Council  
Introduced on: Feb 28, 2022  
Advertised on: March 7, 2022

**BILL NO. \_\_\_\_-2022  
AN ORDINANCE**

**AN ORDINANCE AMENDING CITY CODE CHAPTER 576-420 PARKING AGAINST  
THE TRAFFIC FLOW AS ATTACHED IN EXHIBIT A.**

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

**Section 1:** Council hereby amends City Code Chapter 576-420 Parking Against the Traffic Flow, exempting vehicles parked in violation of this section due to winter weather conditions as set forth in Exhibit "A," attached hereto and incorporated.

**Section 2:** All relevant ordinances, regulations and policies of the City of Reading, Pennsylvania not amended per the attached shall remain in full force and effect.

**Section 3:** In any section, subsection or clause of this ordinance is held, for any reason, to be invalid, such decision shall not affect the validity of the remaining portions of the Ordinance.

**Section 4:** This ordinance shall become effective ten (10) days after approval in accordance with Sections 219 and 221 of the City of Reading Home Rule Charter.

Enacted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed by Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_  
Over-riden by Council:  
Date: \_\_\_\_\_

**§ 576-420. Parking against traffic flow.**

[Added 3-13-2006 by Ord. No. 21-2006; 2-12-2007 by Ord. No. 14-2007; 9-10-2007 by Ord. No. 68-2007]

A. It shall be unlawful for any vehicle to park against the flow of traffic on one-way and two-way streets, ***exempting vehicles parked in violation of this section due to winter weather conditions.***

B. Any vehicle parked in violation of this Part, or as otherwise provided by law, shall be provided with a parking violation notice indicating the penalty as provided in § [576-416](#)C. The penalty shall be paid to the Reading Parking Authority within 240 hours from the time of the violation. Violations not paid within 240 hours will be assessed an additional fee as provided in § [576-416](#)C. <sup>13</sup>

Drafted by:

City Clerk/Council Solicitor

Sponsored/Referred by: Councilors Cepeda-Freytiz, Reed, Goodman-Hinnershitz  
Introduced on: Feb 28, 2022  
Advertised on: March 7, 2022

**BILL NO. \_\_\_\_-2022  
AN ORDINANCE**

**AN ORDINANCE AMENDING CITY CODE CHAPTER 576-503 SUNDAYS AND HOLIDAYS EXEMPTED BY RETITLING THE SECTION, ADDING SATURDAY TO EXCEPTED ENFORCEMENT AND LIMITING THE HOURS OF PARKING ZONE ENFORCEMENT.**

THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:

**Section 1:** Council hereby amending City Code Chapter 576-503 Sundays and Holidays Exempted by retitling the Section, adding Saturday to excepted enforcement and limiting the hours of parking zone enforcement, as set forth in Exhibit "A," attached hereto and incorporated.

**Section 2:** All relevant ordinances, regulations and policies of the City of Reading, Pennsylvania not amended per the attached shall remain in full force and effect.

**Section 3:** In any section, subsection or clause of this ordinance is held, for any reason, to be invalid, such decision shall not affect the validity of the remaining portions of the Ordinance.

**Section 4:** This ordinance shall become effective ten (10) days after approval in accordance with Sections 219 and 221 of the City of Reading Home Rule Charter.

Enacted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed by Mayor \_\_\_\_\_  
Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_  
Over-ridden by Council:  
Date: \_\_\_\_\_

**576-503. Hours of Enforcement and Saturdays, Sundays and holidays excepted.**  
[Amended 1-4-2021 by Ord. No. 99-2020; 6-14-2021 by Ord. 43-2021]  
Unless otherwise posted, the enforcement of timed parking in any parking zone ***shall occur only between 8:00 am and 6:00 pm Monday through Friday and shall*** not occur on ***Saturdays***, Sundays, City holidays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve and Christmas. These exemptions shall not apply to event parking. The Parking Authority shall provide notice of event parking to the general public via its website and mobile parking applications.

**BILL NO. \_\_\_\_-2022**  
**AN ORDINANCE**  
**AMENDING THE 2022 GENERAL FUND BUDGET TO BUDGET FOR READING**  
**CLIMATE CORP. PROGRAM EXPENDITURES**

**The Council of the City of Reading hereby ordains as follows:**

**Section One:** The 2022 General Fund Budget is hereby amended so there will be adequate budgeted expenditures for the Reading Climate Corp. program.

**Section Two:** The budget amendment will be made in the General Fund, increasing the budget line item Sustainability (010750 42640) in the amount of \$134,000, and will be funded by an increase in Transfer from Fund Balance (011491 39900) in the amount of \$134,000.

**Section Three:** This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_

Date: \_\_\_\_\_

Signed by Mayor \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Over-ridden by Council:

Date: \_\_\_\_\_

Drafted by: Law  
Referred by: Mayor  
Introduced on: Feb 28, 2022  
Advertised on:

**BILL NO. \_\_\_\_-2022  
AN ORDINANCE**

**AMENDING THE 2022 BUDGET ORDINANCE TO REFLECT THE  
APPROPRIATION OF FUNDS WITHIN THE AMERICAN RESCUE PLAN FUND  
BUDGET TO PROVIDE THE NECESSARY FUNDING FOR CONSULTING  
EXPENSES**

**The Council of the City of Reading hereby ordains as follows:**

**Section One:** The 2022 Fund 47 ARP Fund Budget is hereby amended to provide the funds needed for the payment of consultant expenses. The funds will be paid by a budget appropriation in the City's ARP Fund budget.

**Section Two:** Expenses will be paid from the ARP Fund Budget, line item 470613-42220, Consulting Services. The budget appropriation will result in an increase of \$150,000 to Fund 47 ARP Fund Balance line item 470613-35540 Grants and Gifts and an increase of \$150,000 to the fund 47 ARP Expenditure line item 470613-42220, Consulting Services.

**Section Five:** This Ordinance shall be effective ten (10) days after adoption pursuant to Sections 219 and 221 of the City of Reading Home Rule Charter.

Adopted \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Signed by Mayor \_\_\_\_\_  
Date: \_\_\_\_\_  
Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_  
Over-ridden by Council:  
Date: \_\_\_\_\_

Drafted by City Solicitor's Office  
Sponsored by/Referred by Mayor's Office  
Introduced on December 27, 2021

**BILL N O. \_\_\_\_\_ 2022**

**AN ORDINANCE AMENDING THE PERSONNEL CODE TO CORRECT THE  
SALARY RANGES FOR THE CHIEF OF POLICE AND COMMUNITY  
DEVELOPMENT DIRECTOR SO THAT THEY ARE CONSISTENT WITH THE  
SALARIES APPROVED IN THE ANNUAL POSITION ORDINANCE**

**WHEREAS**, Council approved a position ordinance with salary increases to the Chief of Police position and Community Director that slightly exceed the salary ranges set forth in Section 70-701(H) of the Personnel Code; and

**WHEREAS**, this ordinance is necessary to correct this discrepancy;

**WHEREAS**, nothing in the ordinance shall be construed as providing an increase to the salaries approved by City Council in the annual position ordinance without further approval from City Council;

**THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS  
FOLLOWS:**

**SECTION 1.** Section 70-701(H) shall be amended as follows:

H. Salary ranges.

\*\*\*

(3) Chief of Police. The Chief of Police for the City of Reading shall be compensated at an annual salary of no less than \$80,000 and no more than ~~\$125,000~~ \$135,000.

\*\*\*

(7) Community Development Director. The Director of the Department of Community and Economic Development for the City of Reading shall be compensated at a salary of no less than \$75,000 and no more than ~~\$110,000~~ \$120,000.

**SECTION 2.** The effect of this ordinance shall be retroactive to January 1, 2022.

**SECTION 3.** All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

**SECTION 4.** This Ordinance shall become effective ten (10) days after its Adoption in accordance with Sections 219 & 221 of the City of Reading Home Rule Charter.

Enacted by Council \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Sent to Mayor \_\_\_\_\_

Date: \_\_\_\_\_

Signed by Mayor \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Over-ridden by Council:

Date: \_\_\_\_\_

Drafted by City Engineer  
Sponsored by/Referred by Public Works Director  
Introduced on Feb 28, 2022  
Advertised on March 7, 2022

**BILL NO \_\_\_\_-2022**

**AN ORDINANCE ESTABLISHING AN "ALL-WAY" STOP CONTROLLED  
INTERSECTION AT BUTTONWOOD STREET AND SECOND STREET IN THE  
CITY OF READING, PENNSYLVANIA AS PER CITY CODE SECTION 576-213**

**THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**SECTION ONE:** The intersection of Buttonwood Street and 2<sup>nd</sup> Street in the City of Reading, Berks County, Pennsylvania is hereby established as an "all-way" STOP controlled intersection, in accordance with City Code Section 576-213.

**SECTION TWO:** The results of an engineering traffic study conducted by Public Works in 2021 concluded that the addition of STOP signs on Buttonwood Street are recommended to improve the safety at this intersection. This action includes the installation of associated signage and pavement markings.

**SECTION THREE:** This Ordinance shall become effective ten (10) days after its adoption in accordance with Sections 219 and 221 of the City of Reading Home Rule Charter.

Enacted by Council \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Submitted to Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Drafted by City Engineer  
Sponsored by/Referred by Public Works Director  
Introduced on Feb 28, 2022  
Advertised on March 7, 2022

**BILL NO \_\_\_\_-2022**

**AN ORDINANCE ESTABLISHING AN "ALL-WAY" STOP CONTROLLED  
INTERSECTION AT NORTH 13<sup>TH</sup> STREET AND PERRY STREET IN THE CITY OF  
READING, PENNSYLVANIA AS PER CITY CODE SECTION 576-213**

**THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**SECTION ONE:** The intersection of North 13<sup>th</sup> Street and Perry Street in the City of Reading, Berks County, Pennsylvania is hereby established as an "all-way" STOP controlled intersection, in accordance with City Code Section 576-213.

**SECTION TWO:** The results of an engineering traffic study conducted by Public Works in 2021 concluded that the addition of STOP signs on Buttonwood Street are recommended to improve the safety at this intersection. This action includes the installation of associated signage and pavement markings.

**SECTION THREE:** This Ordinance shall become effective ten (10) days after its adoption in accordance with Sections 219 and 221 of the City of Reading Home Rule Charter.

Enacted by Council \_\_\_\_\_, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Submitted to Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Drafted by Deputy City Clerk  
Sponsored by/Referred by Council Nominations and Appointments Committee

## RESOLUTION NO. \_\_\_\_-2022

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS  
FOLLOWS:

That Beatriz Gonzalez is appointed to the Youth Commission, representing  
Council District 2, with a term ending July 1, 2022.

Adopted by Council February 28, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

Drafted by Deputy City Clerk  
Sponsored by/Referred by Council Nominations and Appointments Committee

## **RESOLUTION NO. \_\_\_\_-2022**

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS  
FOLLOWS:

That William Dorward is appointed to the Equal Business Opportunity  
Board with a term ending February 28, 2025.

Adopted by Council February 28, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

Drafted by Deputy City Clerk  
Sponsored by/Referred by Council Nominations and Appointments Committee

## **RESOLUTION NO. \_\_\_\_-2022**

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS  
FOLLOWS:

That Charles Jones is appointed as an alternate to the Zoning Hearing  
Board with a term ending January 1, 2027.

Adopted by Council February 28, 2022

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

